

**Owners & Operators Meeting
Alexandria Public Works Facility
October 19, 2010 – 10:00 AM**

MEMBERS/ALTERNATES PRESENT:

1. Lance Feia– City of St. Cloud
2. Pat Tarpenning – Benton County
3. Tom Egan – Douglas County
4. Mike Henrion – Douglas County
5. Troy Langlie – Grant County
6. Ace Bonnema – Kandiyohi County
7. Judy Siggerud – Otter Tail County
8. Tom Larson – Pope County
9. Kristen Lahr – Stearns County
10. Judy Diehl – Stevens County
11. Randy Willis – Stevens County
12. Bob Cuchna – Todd County
13. Mike Wisniewski – Todd County
14. Stan Churchill – Traverse County
15. Trevor Wright – Traverse County
16. Scott McKellep – Wadena County
17. Annette Habisch – Wright County

GUESTS:

18. Dan McCoy – Granite Electronics
19. Sara Moulzolf – Granite Electronics
20. Dave Theis - Motorola
21. Chris Lentz - Motorola
22. Joel Engler – Meeker County
23. Marv Klug – Stearns County Emergency Mgmt.
24. Paul McIntyre – Gold Cross

MEMBERS/ALTERNATES ABSENT:

25. Big Stone County
26. Meeker County
27. Mille Lacs County
28. Morrison County
29. Sherburne County
30. Swift County
31. Wilkin County

CALL TO ORDER:

Meeting called to order by Chair Lance Feia at 10:06 a.m.

INTRODUCTIONS:

Introductions were conducted.

COMMUNICATIONS:

The State Interop date has been changed to January 24 – 26, 2011. It will be focusing on more hands on learning, especially for the regions that aren't on the system yet.

APPROVAL OF AGENDA:

Chair Feia modified the agenda to table standard 3.19.0 until the next meeting since we do not have a clean copy of the standard and the person who previously tabled it was not present.

Scott McKellep made a motion to approve the agenda with that change for October 19, 2010.

Kristen Lahr seconded. Motion carried.

APPROVAL OF MINUTES:

There was one change to the minutes from August 17, 2010. Under Old Business Jill Rohret's name was spelled incorrectly.

Tom Egan made a motion to approve the minutes from August 17, 2010 with that change. Judy Diehl seconded. Motion carried.

REPORTS:

Traffic Report

Kristen pointed out that the Central MN Drug & Taskforce has moved off to a local talkgroup that was created for them so there is a reduction in traffic because of that.

GENERAL DISCUSSION AND NEW BUSINESS:

CPS Training

As of right now, Motorola will not be doing a regional certified training, they will be providing more of an informal question and answer session.

Most everyone agrees that the Central MN would benefit from a more hands on, customized training within the region. Chris Lentz from Motorola is going to check on possible ways to provide the region with a more customized training.

A few options for CPS training were brought to the table:

- Have the region request a system key for training purposes. This key would be held by one of the certified CPS members in the region.
- Contract with Dave Theis and have the CPS training done regionally.
- Outsource the radio programming to a vendor, such as Granite Electronics.
- Get the system managers group together to go over the training manual and pick out what pertains to the region and would be beneficial and have Motorola try to build a training that meets the State's criteria around that.

The decision was made to start with the last option and have the System Managers group go over the training manual and see what kind of training Motorola will be able to provide.

Status Board

Chair Feia talked to Dave Thompson with Rochester PD regarding the status board. Dave will be doing a demo at the State Interop in January.

ELECTION OF OFFICERS:

Kristen Lahr nominated Lance Feia for Owners & Operators Chair, Scott McKellep seconded. Troy Langlie moved that nominations cease, Judy Diehl seconded. Motion carried.

Scott McKellep nominated Kristen Lahr for Owners & Operators Vice Chair, Tom Egan seconded. Troy Langlie moved that nominations cease, Bob Cuchna seconded. Motion carried.

STANDARDS:

No new Standards.

OLD BUISNESS:

Troy Langlie made a motion to re-add standard 3.19.0 back to the agenda for discussion, Tom Larson seconded. Motion carried.

There was discussion on changing standard 3.19.0 to add eight additional encrypted talkgroups rather than four, which is how it reads currently.

Some feel that there is a need for more encrypted talkgroups so that more regional resources can be used, others feel that the four that are currently out there are being used incorrectly and if they would be used for their intended purpose four would be enough.

Each entity would have a choice as to which encrypted talkgroups they would program in their radios and all encrypted channels would have to be checked out on the status board.

The talkgroup report showed that the CM-FD and CM-PD talkgroups have not been used in the past six months and could possibly be re-tasked to an encrypted talkgroup, rather than adding additional new talkgroups.

A motion was made by Scott McKellep to add to Standard 3.19.0 to change CM-FD and CM-PD into encrypted talkgroups so there would be a total of six. Bob Cuchna seconded. Motion carried.

NEXT MEETING:

The next meeting will be Thursday, December 9, 2010 at 10:00 AM at the Alexandria Public Works Facility.

O&O and User Meetings will be held on the second Thursday of the month going forward.

ADJORNMENT:

Stan Churchill made a motion to adjourn the meeting, Bob Cuchna seconded it and the motion was carried unanimously. The meeting was adjourned at 11:37 AM.

Minutes by Jackie Kraus.