

**Owners & Operators and User Meeting
Alexandria Public Works
October 20, 2011 – 10:00 AM**

OWNERS & OPERATORS MEMBERS/ALTERNATES PRESENT:

1. Troy Langlie – Grant County
Greg Lillemon – Grant County
2. Ace Bonnema – Kandiyohi County
3. Al Fjerstad – Mille Lacs County
4. Kristen Lahr – Stearns County
5. Judy Diehl – Stevens County
6. Bob Cuchna – Todd County
7. Stan Churchill – Traverse County
Trevor Wright – Traverse County
8. Scott McKellep – Wadena County

USERS MEMBERS/ALTERNATES PRESENT:

1. Perry Beise – Benton County
2. Dave Robley – Douglas County
3. Troy Langlie – Grant County
Tina Lindquist – Grant County
4. Ace Bonnema – Kandiyohi County
Brad Hanson – Kandiyohi County
5. Rich Christianson – Meeker County
Joel Engler – Meeker County
6. Al Fjerstad – Mille Lacs County
Peter Willis – Mille Lacs County
7. Doug Whiting – Otter Tail County
8. Dale Danter – Pope County
Jim Minion – Pope County
9. Dan Andren – Sherburne County
10. Tom Justin – City of St. Cloud
Chuck Koetter – City of St. Cloud
Dean Wrobbel – City of St. Cloud
11. James Hughes – Stearns County
Kristen Lahr – Stearns County
12. Ross Tiegs – Stevens County
13. Bob Cuchna – Todd County
14. Stan Churchill – Traverse County
15. Gordy Vosberg – Wright County

GUESTS:

1. Paul Anderson – Douglas County Commissioner
2. Dan McCoy – Granite Electronics
3. Sara Moulzolf – Granite Electronics
4. Twylla Vickmark – MN State Patrol
5. Kathy Gilson – MN State Patrol
6. John Tonding – RIC
7. Tom Johnson – State of MN DEC/N
8. Kathy Struffert – Stearns County

OWNERS & OPERATORS MEMBERS/ALTERNATES ABSENT:

1. Benton
2. Big Stone
3. City of St. Cloud
4. Douglas
5. Meeker
6. Morrison
7. Otter Tail
8. Pope
9. Sherburne
10. Swift
11. Wilkin
12. Wright

USER MEMBERS/ALTERNATES ABSENT:

1. Big Stone
2. Morrison
3. Swift
4. Wadena
5. Wilkin

CALL TO ORDER:

Meeting called to order by Owners & Operators Chair Kristen Lahr at 10:02 a.m.

INTRODUCTIONS:

Introductions were conducted. There was a quorum for the User Committee, but not for the Owners & Operators.

COMMUNICATIONS:

The new Central/Metro RIC was introduced, John Tonding.

APPROVAL OF AGENDA:

Tom Justin made a motion to approve the agenda for October 20, 2011. Perry Beise seconded. Motion carried.

APPROVAL OF MINUTES:

Troy Langlie made a motion to approve the minutes from September 15, 2011. Jim Hughes seconded. Motion carried.

REPORTS:

A. Traffic Report

Kristen added talkgroups that have region wide access to the traffic report this month. Tom Justin pointed out that there were no busies on any of the talkgroups shown in the traffic report and the majority of them showed usage during the month.

B. OTC EMS

Tom Johnson brought some maps showing the sites that are on the air and the construction schedule. 23 out of the 87 counties are on the system now. The State hired Dana Wahlberg as the new 911 Program Manager and Kathy Anderson as the new Standards/Training Coordinator. They are still looking to fill the Executive position. The SCIP plan is done and will be reviewed next week. The

VHF Interopability Steering committee has 25 members and they plan to meet via conference call and then in person on December 14.

C. MnDOT Build-Out

Check the ARMER website for site status map.

D. CMRRB

RRB

The Joint Powers Agreement passed. The CM Regional Radio Board will now be the CM Emergency Services Board.

RAC

State Patrol was granted a statewide talkgroup called MSPCALL. This talkgroup will be allowed at all sites and used for general hailing. It will be available to all subscribers without having to ask for permission, but will only be in the State Patrol PSAPs.

Grant Funding Updates

The PSIC Training Grant was approved so more training opportunities will be coming to the region.

GENERAL DISCUSSION AND NEW BUSINESS:

A. STR (Strategic Technology Reserve)

Tate Radio is building the prototype for the STR trailer. Tom Johnson passed a book around showing pictures of the trailer. Each of the seven regions will be getting a trailer and they hope to incorporate training into the April Interoperability Conference.

B. CM Public Works Requested at all Sites

Kristen Lahr spoke with MnDOT about having CMPW requested at all sites, but got some questions as to whether this was really needed. Tom Justin is going to talk to MnDOT and make sure that they are understanding that we are asking for them to be requested, not allowed.

Tom Justin made a motion to table this discussion until the November meeting, Chuck Koetter seconded. Motion passed.

C. Advanced System Key Discussion

There was discussion last month about having the standard being reviewed by the OTC not to make using the Advanced System Key mandatory. Al Fjerstad spoke to this yesterday at the SMG meeting. The language in the standard was changed to give agencies the option to be issued a software system key. The standard will now move on to the OTC for approval.

D. Regional Discipline Talk Groups

The standards sub-committee will start working on standards for use for CM-RGPW, CM-EMRGMGT and CM-RGHOSP. If anyone wants to join in for any of these standards let Kristen Lahr know. John Tonding will check to see if any other regions have developed standards for this already.

E. Talkgroup Addition - CMINVALID

Stearns County and the City of St. Cloud have a “placeholder” talkgroup called CMINVALID. This will keep you affiliated to the system and is allowed on all sites in the region, but it is inactive. If you would like this in your radio contact Kristen Lahr for the hexcode.

F. SRB Best Practices

The hospital and EMS Best Practices have been completed and now they are looking for people to develop the same thing for law enforcement, fire, emergency management, public works and dispatchers. The RAC recommended people for each category but anyone who is interested in helping out with this should contact Tom Johnson by November 4.

G. Standard 3.24

The State is looking to confirm information about designated hailing talkgroups. The Central MN Region has responded to the survey for CMCALL.

H. Traverse County Participation Plan Modifications

Traverse County is in the process of modifying their participation plan. Originally they were going to have a Ztron console, but have decided to go with an EF Johnson console instead due to it having more capabilities. Their modifications will move to the OTC next.

I. Training and Education

Kanabec County has 20 openings for a Level I Train the Trainer class this Saturday and Sunday (October 22-23). Contact Micah Myers for contact information if you are interested.

STANDARDS:

A. 3.35 National Weather Service Radio Operation

Tom Justin made modifications to standard 3.35 and sent it to Rick Juth for review. The only concern in the standard currently is the distance to get Aberdeen to the ARMER system. This standard should be ready to be voted on at the November meeting.

B. 1.14 Application for Membership Participation

Since the Owners & Operators did not have a quorum present this standard will be reviewed at the November meeting.

NEXT MEETING:

The next meeting will be November 17, 2011 at 10:00 AM at the Douglas County Public Works Facility. This will be a joint meeting.

ADJORNMENT:

Brad Hanson made a motion to adjourn the meeting, Perry Beise seconded it and the motion was carried unanimously. The meeting was adjourned at 11:09 AM.

Minutes by Jackie Kraus.