

**Owners & Operators Meeting
Alexandria Public Works
December 3, 2009 – 10:00 AM**

Members/Alternates Present:

1. John Burski – Benton County
2. Lance Feia– City of St. Cloud
3. Mike Henrion – Douglas County
4. Tom Egan – Douglas County
5. Greg Lillemon – Grant County
6. Troy Langlie – Grant County
7. Ace Bonnema – Kandiyohi County
8. Brad Lindgren – Meeker County
9. Jeff Jelinski – Morrison County
10. Judy Siggerud – Otter Tail County
11. Judy Diehl – Stevens County
12. Bob Cuchna – Todd County
13. Mike Wisniewski – Todd County
14. Stan Churchill – Traverse County
15. Trevor Wright – Traverse County
16. Dawn Mund – Wilkin County
17. Annette Habisch – Wright County

Guests:

18. Paul Anderson – County Commissioner
19. Dan McCoy – Granite Electronics
20. Tom Justin – RIC

Members/Alternates Absent:

21. Big Stone County
22. Mille Lacs County
23. Pope County
24. Sherburne County
25. Stearns County
26. Swift County
27. Wadena County

Call to Order:

Meeting called to order by Chair Lance Feia at 10:07 a.m.

Introductions:

Introductions were conducted.

Approval of Minutes:

Judy Diehl made a motion to approve the minutes from October 1, 2009. Jeff Jelinski seconded. Motion carried.

Reports

Kristen Lahr emailed the traffic report out to the committee.

New Business

Timeline for FSOA Testing:

Tom Justin said that the FSOA Testing will take place in the first two weeks of January.

Review of Standard 3.24:

Discussion of Standard 3.24, “RF Control Stations”, included different options of what to do with the three control stations that the State is giving to each County. The overall goal was to provide interoperability between a VHF and 800 system. There was discussion on having a control center always set to CM call and how it would be monitored as far as having the volume up all the time or just when it is your event. Another option presented was having a control station in your dispatch center where it could manually be switched over.

Ace also made the recommendation that the State needs to make a Statewide Emergency Hail Talkgroup that is patched to a VHF channel. Tom Justin will bring this recommendation to ARMER.

The final decision on what to do with the three control stations was to have one control station set on CM Call and the County will be responsible for controlling the volume. The second control station will be locked on SemTAC, and the third control station will be up to each agency as to what they would like programmed on it.

A motion was made by Tom Egan to have one control station set on CM Call, another set on SemTAC and the third to be the agencies choice. Bob Cuchna seconded and the motion was carried unanimously.

Review of Standard 3.17:

Standard 3.17 was tabled last meeting by Mike Smith for further review.

A motion was made by John Burski to table Standards 3.17 “Criteria for State Certification as a Communications Unit Leader type III” to postpone reviewing Standard 3.17 until Mike Smith was present. Bob Cuchna seconded and the motion was carried unanimously.

Review of Standard 3.16:

There was minimal discussion on Standard 3.16 “800 MGz Statewide Incident Response Talkgroups: STACs, ETACs, FTACs, & LTACs”. It was brought up that the PTACs were either going to need to be modified to meet the new CM pool or more tacticals were needed. In the long run more LTACs might be needed, but for now more STACs are needed.

A motion was made by Ace Bonnema to request to the Regional Radio Board that the State add four (4) additional STACs for this region by replacing the PTACs across the board. Judy Diehl seconded and the motion was carried unanimously.

Next Meeting:

The next meeting will be Thursday, February 4, 2010 at 10:00 AM at the Alexandria Public Works location.

Adjournment:

John Burski made a motion to adjourn the meeting, Jeff Jelinski seconded it and the motion was carried unanimously. The meeting was adjourned at 1:09 PM.

DRAFT