

**Owners & Operators Meeting
Alexandria Public Works
February 4, 2010 – 10:00 AM**

Members/Alternates Present:

1. John Burski – Benton County
2. Pat Tarpenning – Benton County
3. Lance Feia– City of St. Cloud
4. Mike Henrion – Douglas County
5. Troy Langlie – Grant County
6. Greg Lillemon – Grant County
7. Brad Lindgren – Meeker County
8. Jeff Jelinski – Morrison County
9. Judy Siggerud – Otter Tail County
10. Kristen Lahr – Stearns County
11. Judy Diehl – Stevens County
12. Bob Cuchna – Todd County
13. Stan Churchill – Traverse County
14. Scott McKellep – Wadena County
15. Dawn Mund – Wilkin County

Guests:

16. Dan McCoy – Granite Electronics

Members/Alternates Absent:

21. Big Stone County
22. Kandiyohi County
23. Mille Lacs County
24. Pope County
25. Sherburne County
26. Swift County
27. Wright County

Call to Order:

Meeting called to order by Chair Lance Feia at 10:07 a.m.

Introductions:

Introductions were conducted.

Communications:

The Minnesota Department of Public Safety Division of Emergency Communication Networks (DECN) will be sponsoring the first annual Minnesota Public Safety Interoperable Communications Conference April 28-30, 2010.

There will be a memo coming out regarding the Infrastructure Grant and this will also be addressed at the next RAC meeting.

Revisions and Approval of Agenda:

Bob Cuchna made a motion to table Item #9 in Old Business, previous tabled standard 3.17 – Criteria for State Certification as a Communication Unit Leader, until Mike Smith is present. Judy Diehl seconded this motion. Motion carried.

Approval of Minutes:

Spelling of SymTAC to SemTAC correction will be made.

Jeff Jelinski made a motion to approve the minutes from December 3, 2009. Dawn Mund seconded. Motion carried.

Reports

Traffic Report:

Kristen Lahr will be getting some clarification for the group on what the difference between the total active talks and total push to talk column is. She will also be adding in Benton County talk groups in the report as well as a couple more heavily used talk groups, such as St. Cloud PD Admin and Stearns Admin 1, for a comparison reference.

New Business

Timeline for FSOA Testing:

Testing for this should take place on February 5. Once the results are complete they will be sent out to the group.

Review of Standard 3.24:

The RAC asked the group to have additional discussion on Standard 3.24, “RF Control Stations”, to come up with a protocol for patching to MINSEF. After discussion the group agreed that standard 3.24 did not necessarily fit what the Central Minnesota region is trying to implement.

Areas of concern and questions that arose from the standard included:

- The implications of patching to MINSEF
- How do we control who and when people can patch to MINSEF?
- Training involved
- Status Board – if CM call is being used the status board is going to need to reflect that.
- How will counties who do not have access to the status board be able to post what talk group they are using? It is feasible to call into another county to have them post your status?
- Before this standard can be fixed, does the State need to fix the status board issues first?
- How is the more emphasis this is putting on the status board going to affect things?
- Patching to helicopters, creating a thousand foot antenna
- Can you patch to any resource as long as you document it on the status board, or do we want to limit it to statewide, only the CM region, etc.?
- Change all of the PSAP 911’s to CM Call
- Be aware that on CM Call all of the regions will be able to hear so keep conversations very brief.
- Is it going to be required to post on the status board if you are having a short conversation? When does posting become a requirement?

- Does a regional standard need to be developed not allowing counties to patch to CM Call, or add into this standard that you can patch to anything but CM Call?
- Can the Limited portion of this standard be omitted or is Mille Lacs County limited?

There was a request made to have Bill (Northern RIC) and Tom Justin (CM RIC) at our next meeting to address how this is going to be handled by counties that are not on the same system.

Follow up with Micah on whether the money is there for the control stations and when Counties can start ordering these.

A motion was made by Judy Diehl to have Lance, Micah and Jackie look over the notes from the Owners and Operators meeting and the RRB meeting and draft up a revised standard that fits what the region is looking to do better. The draft will be sent out to the group in a couple weeks for their review. Brad Lindgren seconded and the motion was carried unanimously.

Next Meeting:

The next meeting will be Thursday, April 1, 2010 at 10:00 AM at the Alexandria Public Works location.

Our June 3rd meeting location will need to be changed. We will set a location at the next meeting.

Adjournment:

Kristen Lahr made a motion to adjourn the meeting, Dawn Mund seconded it and the motion was carried unanimously. The meeting was adjourned at 12:29 PM.