

Regional Advisory Committee
Friday, March 10, 2017 – 10:00 a.m.
Stevens County Courthouse/EOC
400 Colorado Ave., Morris, MN – Stevens County

Members/Alternates Present:

1. Brandon Larson – City of St. Cloud
2. Kyle Dusing – Benton County
3. Sheriff John Haukos – Big Stone County
4. Tom Egan – Douglas County
5. Sheriff Troy Langlie & Tina Lindquist – Grant County
6. Sheriff Dan Hartog – Kandiyohi County
7. Randy Celander – Meeker County
8. Victoria Ingram – Morrison County
9. Sheriff Tim Riley, Vice Chair & Donna Martin – Pope County
10. Sheriff Jason Dingman & Dona Greiner – Stevens County
11. Mike Wisniewski – Todd County
12. Sheriff Trevor Wright – Traverse County
13. Sheriff Rick Fiedler – Wilkin County

Members/Alternates Absent:

14. Mille Lacs County
15. Otter Tail County
16. Sherburne County
17. Stearns County
18. Swift County
19. Wadena County
20. Wright County

Guests Present:

Judy Diehl – Stevens County
Rick Juth – RIC, ECN
Andy Faith – Granite Electronics
Mike Kahl – Granite Electronics

Meeting was called to order by Vice Chair Sheriff Riley at 10:00 a.m.

13 of the 20 members in attendance with a quorum present.

Revisions and Approval of Agenda:

Kandiyohi County made a motion to approve the RAC Agenda. Douglas County seconded, motion carried.

Approval of Minutes:

Grant County made a motion to approve the RAC minutes from February 10, 2017. Meeker County seconded, motion carried.

Communications:

- a. Request for ECN Conference Rep Session 3-D
MN Public Safety Conference is coming up May 1-3. It has been sessions where regions come in and provide updates on an ARMER focus. Update this year should be on all four technologies: ARMER, NG911, IPAWS, and FirstNet. Each region should have one representative to provide an update.

Communications: (Continued)

- a. Request for ECN Conference Rep Session 3-D (Continued)
Rick Juth had sent a message to RAC Chairs and ESB Chair/Vice Chair seeking who the representative should be so he can provide it to the conference committee. Vice Chair Sheriff Riley asked if anyone wanted to volunteer. Judy Diehl suggested Micah. Sheriff Riley said he will talk to Micah when he gets back.

- b. Signal Booster (BDA) Requirements
Procedural requirements. Brandon asked only BDAs funded through grant funds. This is all BDA's including mobiles. And is this retroactive. Mike W said law was put in place two years ago. Do we have to reach out to have them report to MnDOT? Tom asked if we have been doing this going through Tim Lee in the state. In Monticello a vendor installed with only approval from Wright County emergency management. Not every vendor is like Granite working with our governance.

Reports:

SRB/ARMER Update; MnDPS/MnDOT:

1. MnDOT: (Rick Juth)
There is no update. ARMER system is essentially done except for four remaining sites. Busy report is in the O&O with just one busy in Hewitt. What is interesting is Barnsville 4-5 sites, some Zone 5 sites in the Moorhead area that had a huge number of emergency activations. 13,000 seconds of usage for a unit of emergency.

2. SECB:
None.

3. OTC:
None.

4. Interop:
None.

5. Finance Committee:
Grants were approved.

6. Legislative Committee:
Sheriff Riley read Micah's email:
"Rohret explains that the Metropolitan Council initially issued the general obligation bonds to build the radio system in the Metro area, in addition to putting up several million dollars of its own money for the backbone. When the Metropolitan Council was added to the board, it was decided that it be put on as state agency, as it is part of the governor's cabinet. To keep the one-third, one-third, one-third make up, the Department of Health was taken off the board to accommodate for the Metropolitan Council. Rohret notes that there is a commission of health and a commissioner of human services so there needs to be a decision about which one should be added. Rohret believes it was originally the Department of Health. There is agreement to bring this question to the Steering Committee for clarification." Adding they are leaning towards Health and Human Services and a Tribal member.

7. Steering Committee: (Tina Lindquist)
Met on Wednesday. Large discussion on federal partners. Inquiries from IRS, CP Rail, Border Patrol that all want to join ARMER. Discussion about the original intent of statewide ARMER system. In that document state, local, and private were local; federal partners were to interop. State needs to develop a process for these inquiries.

Reports: (Continued)

SRB/ARMER Update; MnDPS/MnDOT: (Continued)

7. Steering Committee: (Tina Lindquist) (Continued)

Jill from Metro said in 2004-05 the same topic was discussed, she will share historical documentation with SWIC. SWIC was tasked with putting together an executive summary of the actual number of subscriber units of each federal agency in a bullet point style check list. Ed & Outreach workgroup has been reignited. Two objectives are logo and branding, not necessarily developing, but coming up with framework to find a vendor. Logo for letterhead, stickers on equipment. Priorities: ARMER, NG911, IPAWS, FirstNet and Interop. What is the budget? Tasked with communication for public, system admin and legislature. Jim Stromberg is passionate about using the website to communicate with the public. Local systems admins would have a secure platform with logins where audience can learn from each other. And for the legislature developing one-page documents.

8. State Interop Data Committee

None. Last meeting was highlights of the workgroups.

Regional Leadership Group – (Next Meeting July 31, 2017)

None.

NG-911 Committee – MOU (Judy Diehl)

Conference call was yesterday, 16 were on the call, but no quorum. Dana Wahlberg gave Adam Iten's report: Meetings are scheduled in Central MN. Will have a map ready for Mille Lacs County. Newsletter #5 is available online. Process for GIS standards and steps for approval. Dan Craigie has the RFP created for firewalls, we are in week #1 of 4, closing at the end of April, hopefully firewall deployment by summer. Have identified PSAPs for each region. Two sets of testing: 1) TCC check with PSAPs sending text messages; then 2) each four main wireless carriers will do testing. Next week is the statewide. The 911 plan that Jackie did in July 2009 was a good framework of where we are going, just adding amendments. SIP deployments, some have been completed. Laaser 911 is a software vendor with an app for phone to provide location accuracy. ECN did successful testing at Paisley Park. Lasser has been in contact with major carries, hoping to be included in the next phone updates, they are working with the FCC. Discussed Wednesday night's 911 outages. Judy said she was on phone with Century Link and they took down Morrison County instead of rerouting Stevens County. They did it on Judy's authority not Victoria's, so Crow Wing County was stuck with Morrison County's calls. This went on for 3 hours. Judy had instructed them to forward to Douglas County for Stevens County. GIS meeting was yesterday afternoon. Pope County had their site visit and they were at 99%.

EMAC Update: (Erin Hausauer)

None.

Owners & Operators Committee: (Kristen Lahr)

Meeting is next week.

User Committee: (Paul McIntyre)

None.

EMS/Hospital Sub-Committee: (Paul McIntyre)

None.

Reports: (Continued)

RIC Report: (Rick Juth)

Legislative Report had two discussion items: 403 statute update. At the MESB board meeting on Wednesday, MESB has a legislative lobbyist provide an update. The 403 statute rewrite that ECN is part of is stalled and probably will not see action until next year. Providing adequate definition for telecommunicator service provider to capture new telecommunicators that are out there. IDC conference call next Tuesday will have Project Manager Melinda Miller and Televate for the FirstNet program.

Executive Committee:

Discussed the attendance standard finessing the points about cancelled meetings. Talked about the website. EMAC has business to bring up at next ESB.

Emergency Services Board: (Next meeting March 29, 2017)

None.

Updates from Partners on Current Projects:

Website Project Update

Shari provided an overview of the functions of the website layout. The group decided to keep the swooshes on the graphic buttons.

Motorola IV&D (Integrated Voice & Data) – City of St. Cloud Pilot Project

Going to OTC next week to move the plan amendment through. Meeting with Motorola at the end of the month.

General Discussion and New Business:

Regional Project Priority List for 2016 SHSP & SECB Grant:

1. 2017 Training Roadmap
Page #22 is the complete training roadmap. All are online now. This is a PR push to get everyone registered. System Admin training is coming up on April 6th in Stearns County.
2. Regional Coverage Issues (See Table)
Nothing has changed. Wilkin County stated they were done on President's Day and it is working well.

MnFCP Weekly Status Report

Separate Handout.

Regional Coordinator

Brandon Larson reported the Analyzer is changing hands today moving through the map list: Grant to Morrison and then Todd.

Attendance Standard – Compliance Process

None.

Other

Judy Diehl stated there is a need for the 19 counties and the City of St. Cloud to work with Mille Lacs County. At the Executive Committee meeting it was stated that the RAC would draft an MOU before it goes to NG911 and then the ESB.

Old Business:

a. SECB Committee Representation

Mike Wisniewski was listed as the Region 4 EMAC representative for Interoperability. Is there a term limit for EMAC? There is one seat for greater MN. Sheriff Langlie pointed out this is an HSEM issue not Central MN RAC. This would go back to EMAC because this is HSEM. One representative from each of the following HSEM, Metro Region, and one primary and alternate representative from greater MN. It still comes back to term limits.

b. Policy on CMNESB Contracts

None.

NG-911 Committee – MOU

Judy Diehl asked would anyone have any idea who would be the backup? Would Stearns County be the best backup for Mille Lacs? Judy would vote for Stearns. Dana Wahlberg had suggested a sunset date of December 31st, 2018 for Mille Lacs County. We do not feel the state should mandate when we have to update our equipment. Brandon asked is there a constraint if our regional PSAPs did not update equipment to continue service? Does the service to the citizens because one of 19 says we are not upgrading for 5 more years what service have we failed to provide. Todd County suggested a sunset date. Sheriff Langlie stated the purpose is we are satisfying the State of MN, and looking at protecting Mille Lacs County. Sunset date that members may enter into an agreement with Mille Lacs County. Judy noted that Mary at RRRDC said she ties up two dispatchers for however long the text message takes until help arrives on scene. It takes down ¼ of her staff. Brandon asked do we need PSAPs that are accepting texts to have a requirement that they log them? Judy responded if you have VIPER and MIS part of software it will be recording and capturing text messages. RRRDC also has a SIP connection packets recorder. Dona said that would be in policy and procedure. Sheriff Langlie asked will this document refer to those? Judy asked to put recording in item #5. Out of the 19 counties how many will do: Benton, Morrison, Stearns and Mille Lacs are the 4 that have SIP firewalls coming this year, some already have SIP. Morrison has VIPER. Where is the funding coming from? Mille Lacs County is covering staff time. Sheriff Langlie stated if we leave this language in we are obligated to pay for Mille Lacs County's funding. Judy suggested each county will be responsible for their own upgrade of equipment. At this time, we do not know if there will be additional costs for the PSAPs. Sheriff Langlie asked in Effective Date would that be a place to include an end date? Parties may enter into, PSAPs eligible can text to 911 for other PSAPs, so we should not have to.

Upcoming Meeting Date and Location:

- April 7th – Swift County
- May 12th – Todd County

Adjournment:

Todd County made a motion to adjourn the meeting. Kandiyohi County seconded, and the motion was carried unanimously to adjourn at 11:20 a.m.

Minutes recorded by Shari Gieseke