

CENTRAL MINNESOTA USER COMMITTEE
Tuesday, March 15, 2011, 6:30 p.m.
Douglas County Public Works Building, Alexandria, MN

MEMBERS PRESENT:

1. Douglas County – Dave Robley, Stephan Vanluik, Rick Wagner
2. Grant County – Troy Langlie, Tina Lindquist, Thor Tollefson
3. Kandiyohi County – Ace Bonnema
4. Meeker County – Rich Christianson, Joel Engler
5. Mille Lacs County – Peter Willis
6. Otter Tail County – Doug Whiting
7. Pope County – Dale Danter
8. St. Cloud City of – Tom Justing
9. Stearns County – Paul McIntyre
10. Stevens County – Ashley Schmidgall, Ross Tiegs
11. Swift County – John Holtz
12. Todd County – Bob Cuchna
13. Traverse County – Stan Churchill
14. Wright County – Gordy Vosberg

MEMBERS ABSENT:

15. Benton County
16. Big Stone County
17. Morrison County
18. Sherburne County
19. Wadena County
20. Wilkin County

CALL TO ORDER:

Meeting called to order by Chair McIntyre at 6:30 p.m.

ROLL CALL/INTRODUCTIONS:

Introductions were conducted. Quorum present with 14 of 20 entities present.

COMMUNICIONS:

Election of Chair – *Troy Langlie moved Paul McIntyre as chair, second by Ross Tiegs, upon a vote motion carried.*

Vice Chair – *Paul McIntyre moved Bob Cuchna as Vice-Chair, second by Peter Willis, motion carried.*

RRB Voting Member – *Bob Cuchna moved Paul McIntyre as RRB voting member, Ross Tiegs second, motion carried.*

RRB Alternate Voting Member – *Bob Cuchna moved Gordy Vosberg as alternate voting member, second by Peter Willis, motion carried.*

INCIDENTS:

None.

APPROVAL OF MINUTES:

Bob Cuchna moved to approve December 9th minutes with a correction, second by Ross Tiegs motion carried. Dale Danter moved to approve February 10th minutes, second by Gordy Vosberg motion carried.

APPROVAL OF AGENDA:

Ross Tiegs moved to approve amended agenda tabling 8h - Fleetmapping, second by Stephan Vanluik, motion carried.

REPORTS:

SRB/ARMER UPDATE; MnDPS/MnDOT:

MnDOT:

No report.

REPORTS: (Continued)

SRB/ARMER UPDATE; MnDPS/MnDOT: (Continued)

SRB Update:

Update provided.

OTC Update:

No report.

Interop Committee:

No report.

CMNRRB Update:

Next meeting is March 30th.

CMRAC Update:

Update provided.

Owners & Operators Update:

Discussed trainings, STR update, orange emergency button, Central MN Drug Task Force and towers to be allowed on, Traverse County plan, and TICP maintenance recommendation to have RRB request a RFP. Additional discussions on control stations and their affiliation to towers, regional access talkgroups posting on website, obtaining hex codes through Lance Feia, STR cache radios, and programming availability.

CMN Regional Interop Coordinator Update:

Update provided on all branch zone, other regions' talkgroup status and setups, ARMER is looking to fund other regions to have their regional participation plans completed for additional capacity.

EMS Hospital OTC Subcommittee Update:

Best practices approved by SRB and posted on state site, next meeting is April 1st. Hospital group is in 1st draft of best practices, in process for initial best practices for public health. Update provided on ambulances in county plans and they should have control station talkgroups and Central MN EMS in their radios. Discussion regarding EMS 2-4 currently not being utilized, recommendation to RAC is that EMS 2-4 be programmed in all ambulance radios and ask the O&O to write a standard and incorporate in training.

Regional RRB/RAC/O&O/User Meeting:

Next meeting is April 25th at St. Cloud MnDOT.

GENERAL DISCUSSION AND NEW BUSINESS:

Tower Sites Update:

Update provided on new towers put online.

GENERAL DISCUSSION AND NEW BUSINESS: (CONTINUED)

Funding and Grant Writing Update:

Discussed DECN Conference grant session.

Training Topics CPS and Admin Update:

Provided CPS and Admin training dates, will have a meeting at Alex Tech once they are on line, entities with a completed fleetmap or zone layout were asked to bring an example for review at meetings. DOC will be reviewed at next meeting.

Proposed Joint Powers Agreement Update:

RAC reviewed proposed changes from entities and will be voted on at RRB.

STR (Storage/Access/Resources, etc.) Update:

Working with Alex Tech, completing MOU and participation plan for cache of radios.

2011 Meeting Schedule:

Bob Cuchna moved to approved proposed schedule, second by Peter Willis, motion carried.

Weather Related Table Top Update:

There are multiple ways to communicate with weather service on ARMER system and more details will follow, currently will utilize regional talkgroups. There will be a National Weather Related Standard coming out in the near future.

GENERAL DISCUSSION AND NEW BUSINESS: (CONTINUED)

Fleet Mapping and Zone Layouts Training:

Fleet mapping and zone layout training tabled for next meeting. The talkgroups in the Central region were reviewed by committee and unused talkgroups were retasked.

Other Items of Interest:

Have discussions with counterparts on mutual aid or if going into another region how they will interop. Questioned asked whether a short antenna will void a warranty on a radio, Andy will verify.

STANDARDS:

Discussed standard 1.10.0 and 1.11.1, will review 1.11.2 and 1.11.3 in April.

TRAINING/EDUCATION:

Border interoperability issues, presentation by RIC of what system can provide, Alex Tech tour, and review regional talkgroups.

UPCOMING MEETINGS:

Next meeting will be April 14th at 1:00 p.m. and May 17th at 6:30 p.m.

ADOURNMENT:

Stephen Vanluik moved, second by Peter Willis to adjourn at 7:55 p.m.

Minutes recorded by Debbie Backes.