

**Owners & Operators Meeting
Kandiyohi Law Enforcement Center
March 15, 2011 – 10:00 AM**

MEMBERS/ALTERNATES PRESENT:

1. Tom Egan – Douglas County
2. Troy Langlie – Grant County
3. Ace Bonnema – Kandiyohi County
4. Jeff Norlin – Meeker County
5. Brad Lindgren – Meeker County
6. Jeff Jelinski – Morrison County
7. Judy Siggerud – Otter Tail County
8. Tim Riley – Pope County
9. Kristen Lahr – Stearns County
10. Judy Diehl – Stevens County
11. Michael Wisniewski – Todd County
12. Bob Cuchna – Todd County
13. Trevor Wright – Traverse County
14. Scott McKellep – Wadena County
15. Annette Habisch – Wright County

GUESTS:

16. Tom Justin - RIC
17. Sara Moulzolf – Granite Electronics
18. Paul McIntyre – Gold Cross
19. Tina Lindquist – Grant County
20. Don Erickson – Kandiyohi County
21. Kim Lindahl – Kandiyohi County
22. Gregory Gust – NWS
23. Randy Celander – Meeker County
24. Rich Christianson – Meeker County
25. Joel Engler – Meeker County

MEMBERS/ALTERNATES ABSENT:

26. City of St. Cloud
27. Benton County
28. Big Stone County
29. Mille Lacs County
30. Sherburne County
31. Swift County
32. Wilkin County

CALL TO ORDER:

Meeting called to order by Vice Chair Kristen Lahr at 10:10 a.m.

INTRODUCTIONS:

Introductions were conducted.

COMMUNICATIONS:

None.

APPROVAL OF AGENDA:

Vice Chair Lahr modified the agenda to add the following items:

B.4 - Regional Participation Plan for STR

E.1 – TIC Plan Maintenance

E.2 – Traverse County Participation Plan

E.3 – Permission Process for CM Regional Talkgroups

Scott McKellep made a motion to approve the agenda with those additions for March 15, 2011.

Bob Cuchna seconded. Motion carried.

APPROVAL OF MINUTES:

Ace Bonnema made a motion to approve the minutes from February 10, 2011. Scott McKellep seconded. Motion carried.

GENERAL DISCUSSION AND NEW BUSINESS:

A. CPS Training

1. *Sign Up:* Anyone interested in signing up for the CPS training class on April 18& 19 at Alexandria Technical and Community College should contact Jackie Kraus. Sign up will open up to all the regions at the end of this week.
2. *On Target:* No Update.
3. *State Training:* Lance Feia followed up with John Anderson regarding the CPS training and whether to incorporate it into the training or keep it at a one-on-one basis. John preferred to leave the training as one-on-one. Dave Klema will also be available to meet with regions for this.

B. STR (Strategic Technology Reserve)

1. *Location:* Tom Egan is working with Alexandria Technical College for housing the STR. The issues they are currently working out are the trailer dimensions and security.
2. *Specs:* No Update
3. *MOU:* No Update
4. *Regional Participation Plan for the STR:* The CM-MINSEF-TG and CM-FIRESWMA-TG currently listed in the Regional Participation Plan under (B) Special Purpose Interoperability Talkgroups are being eliminated.

Jeff Jelinski made a motion to eliminate the Special Purpose Interoperability Talkgroups section from the Regional Participation Plan. Judy Diehl seconded. Motion carried.

Scott McKellep made a motion to add language under (A) STR Radio Cache stating “The other regions interoperability zones will be placed into the STR cache once approved”. Jeff Jelinski seconded. Motion carried.

Troy Langlie made a motion to accept the Regional Participation Plan with the two approved motions adopted earlier and forward it on to the RRB for approval. Scott McKellep seconded. Motion carried.

The Central Regional Participation Plan Committee was formed to look over the Regional Participation Plan more in depth and all encompassing for the Central MN Region. So far Kristen Lahr and Paul McIntyre will be on this committee, anyone interested in participating should contact Kristen Lahr.

C. Orange Button Issue with Statewide Talkgroup Access

Ace Bonnema has been working with the orange button/emergency issue and found out that currently if someone is outside of their county and press the orange button it does not go anywhere. His recommendation was that if you don't have an emergency talkgroup with statewide access to consider this. That would require a change to your counties participation plan which would need to be approved through the proper channels.

Jeff Jelinski made a motion that CM Owners and Operators committee recommends all Counties request statewide access for their dedicated emergency button talkgroup. Trevor Wright seconded. Motion carried.

D. Region Wide Access for Central MN Drug & Gang Task Force

The Central MN Drug & Gang Task Force is requesting region wide access for their talkgroup ST-STSO-TF1, which is a level 7 talkgroup.

Jeff Jelinski made a motion that any local tactical talkgroup requesting region wide access can have a priority no higher than a 7. Scott McKellep seconded. Motion carried.

Troy Langlie made a motion to approve that Central MN Drug & Gang Task Force be granted region wide access for their talkgroup. Judy Diehl seconded. Motion carried.

E. Proposed CM Talkgroup Changes

Kristen Lahr went over the proposed talkgroup changes and effective dates on the handout. This document will be going to the RRB for approval at their next meeting.

E-1. TIC Plan Maintenance

The region is responsible for making sure that the TIC plan is kept up to date. Jay Sikkink put together a preliminary RFP but the option was given to the Owners & Operators Committee to take on the responsibility of maintaining it. The group's consensus was that the Owners & Operators are not in a position to take on this role at this time and to move forward with the RFP.

E-2. Traverse County Participation Plan

There were some concerns with the Traverse County Participation Plan and where their control stations will be pointed at. The county has decided to point all of their control stations local and will be making changes to their participation plan to reflect these changes.

Scott McKellep made a motion to approve changes to the Traverse County participation plan with the understanding that they are aware of the issues and make changes to the document. Jeff Jelinski seconded. Motion carried.

E-3. Permission Process for CM Regional Talkgroups

Troy Langlie made a motion to post the CM Regional fleetmap (without hex id's) on the regional radio website. Guidelines for requesting permission will be defined per talkgroup. Lance Feia to be listed as the contact for hex ID's. Scott McKellep seconded. Motion carried.

Anyone can send a permission letter requesting hex codes, but the dissemination of the hex codes needs to come from a regional or local system administrator to another regional or local system administrator. Permissions will be reviewed by the Central Region Participation Plan Committee once it is formed.

NEXT MEETING:

The next meeting will be April 14, 2011 at 10:00 AM at the Douglas County Public Works Facility.

ADJORNMENT:

Judy Siggerud made a motion to adjourn the meeting, Scott McKellep seconded it and the motion was carried unanimously. The meeting was adjourned at 12:33 PM with the table top exercise to follow.

Minutes by Jackie Kraus.