

**Owners & Operators Meeting
Alexandria Public Works
April 1, 2010 – 10:00 AM**

Members/Alternates Present:

1. John Burski – Benton County
2. Lance Feia– City of St. Cloud
3. Mike Henrion – Douglas County
4. Tom Egan – Douglas County
5. Troy Langlie – Grant County
6. Greg Lillemon – Grant County
7. Ace Bonnema – Kandiyohi County
8. Brad Lindgren – Meeker County
9. Mike Smith – Mille Lacs County
10. Jeff Jelinski – Morrison County
11. Kristen Lahr – Stearns County
12. Judy Diehl – Stevens County
13. Bob Cuchna – Todd County
14. Mike Wisnewski – Todd County
15. Stan Churchill – Traverse County
16. Trevor Wright – Traverse County
17. Scott McKellep – Wadena County
18. Dawn Mund – Wilkin County
19. Annette Habisch – Wright County

Guests:

20. Tom Justin – CM RIC
21. Kim Pierce – Swift County

Members/Alternates Absent:

22. Big Stone County
23. Otter Tail County
24. Pope County
25. Sherburne County
26. Swift County

Call to Order:

Meeting called to order by Chair Lance Feia at 10:07 a.m.

Introductions:

Introductions were conducted.

Communications:

The Minnesota Department of Public Safety Division of Emergency Communication Networks (DECN) will be sponsoring the first annual Minnesota Public Safety Interoperable Communications Conference April 28-30, 2010. The email to sign up will be coming out, you need to send the names of your four (4) conference attendees to Micah Myers, but you will be responsible for registering online, Micah will not be doing the registering.

Approval of Agenda:

Mike Smith made a motion to approve the agenda for April 1, 2010. Tom Egan seconded this motion. Motion carried.

Approval of Minutes:

Judy Diehl made a motion to approve the minutes from February 4, 2010. John Burski seconded. Motion carried.

Reports**Traffic Report:**

Kristen Lahr got some clarification for the group on what the difference between the total active talks and total push to talk column is. The push to talks include ones that are recorded in another zone, so on the next report she will start including the Fire tacticals for comparison.

The Traffic Report will be included in the meeting packet the day of the meeting from now on.

New Business**FSOA Testing:**

Tom Justin reported on the FSOA testing that they conducted. For the test they put a portable radio on the seventh floor in the Radisson hotel and had another portable and mobile on the ground. The testing showed that two people were talking on an SOA and another person keys up it will cause interference. No interference was caused if there was about 500 feet of distance between them. These results were the same for the mobile and the portable radios.

After the testing the issue with the standard has been resolved. Counties can program them into their radios under ASOA1 or SOAA1 (since the Metro has them programmed both ways). The only change that will be made to the standard is that it will be allowed to be patched. RAC has sent the standard on to the RRB for final approval.

Standards**Review of Standard 3.24:**

After a couple minor wording changes, a motion was made by Scott McKellep to accept Standard 3.24 – RF Control Stations with the edits that were made to it. Mike Smith seconded and the motion was carried unanimously.

Standard 1.8.1

Due to a lack of information, it was requested that the Owners & Operators group get a BDA 101 at the next meeting to further understand this standard.

Lance will have someone knowledgeable with BDAs come in to talk to the group at the June meeting.

A motion was made by Mike Smith that we table standard 1.8.1 – Bi-Directional Amplifiers until we have an expert come into talk more about BDAs. Scott McKellep seconded and the motion was carried unanimously.

Motorola Representative

Tom Justin is trying to work something out with Chris Lentz from Motorola to start coming to the Owners & Operators meetings so he would be able to explain things and answer any questions the group may have on issues. Motorola will be contacting Tom to let him know if this will work.

Old Business

Previous Tabled Standard 3.17

Mike Smith had previously asked for more time to clarify some things in the standard, after reviewing it he said that he likes how the standard is set up.

Currently Scott McKellep and Jeff Jelinski are completely done with the COML training in the Central MN Region.

A motion was made by Mike Smith to accept Standard 3.17 – Criteria for a State Certification as a Communications Unit Leader as is. Jeff Jelinski seconded it and the motion was carried unanimously.

Next Meeting:

The next meeting will be Thursday, June 3, 2010 at 10:00 AM at the Alexandria Fire Hall. The Fire Hall is located at 302 Fillmore Street, Alexandria, MN.

Adjournment:

Tom Egan made a motion to adjourn the meeting, Judy Diehl seconded it and the motion was carried unanimously. The meeting was adjourned at 12:02 PM.