

CENTRAL MINNESOTA USER COMMITTEE
Tuesday, May 17, 2011, 6:30 p.m.
Douglas County Public Works Building, Alexandria, MN

MEMBERS PRESENT:

1. Douglas County – Dave Robley, Stephan Vanluik
2. Grant County – Troy Langlie, Tina Lindquist, Thor Tollefson
3. Kandiyohi County – Ace Bonnema
4. Meeker County – Rich Christianson, Joel Engler, Greg Gilbertson
5. Mille Lacs County – Peter Willis
6. Otter Tail County – Doug Whiting
7. Pope County – Dale Danter
8. St. Cloud City of – Chuck Koetter, Dean Wrobbel
9. Stearns County –Kristen Lahr, Paul McIntyre
10. Stevens County –Ross Tiegs
11. Todd County – Bob Cuchna
12. Traverse County – Stan Churchill
13. Wadena County – Martin Penner

MEMBERS ABSENT:

14. Benton County
15. Big Stone County
16. Morrison County
17. Sherburne County
18. Swift County
19. Wright County
20. Wilkin County

CALL TO ORDER:

Meeting called to order by Vice Chair Cuchna at 6:34 p.m.

ROLL CALL/INTRODUCTIONS:

Introductions were conducted. Quorum present with 13 of 20 entities present.

COMMUNICIONS:

None.

INCIDENTS:

None.

APPROVAL OF MINUTES:

Greg Gilbertson moved to approve April 14th minutes, second by Dean Wrobbel, motion carried.

APPROVAL OF AGENDA:

Chuck Koetter moved to approve agenda, second by Kristen Lahr, motion carried.

REPORTS:

SRB/ARMER UPDATE; MnDPS/MnDOT:

MnDOT:

No report.

REPORTS: (Continued)

SRB/ARMER UPDATE; MnDPS/MnDOT: (Continued)

SRB Update:

No report.

OTC Update:

No report.

Interop Committee:

No report.

CMNRRB Update:

Next meeting will be June 16th , preliminary budget meeting. July 28th to adopt budget. meeting at 1:00 p.m. at St. Cloud.

CMRAC Update:

Update provided, JPA and CM Interop Project. Provide the talkgroups you are willing to share with neighboring counties as well as a single point of contact for your county so other counties can request talkgroups or hex codes to Kristen Lahr or Paul McIntyre.

Owners & Operators Update:

Joint meetings with Users group will start next month at the June 9th meeting. That meeting is where we will discuss format, meeting times, etc. for the Joint meetings. Drafted a memo to amend the regions existing participation plan to request a block of ten additional talkgroups for future use, a block of radio IDs, discussed interoperability between counties and neighboring counties.

CMN Regional Interop Coordinator Update:

No report.

EMS Hospital OTC Subcommittee Update:

Hospital best practice draft will be finalized next Friday. The goal is to identify every hospital in MN and identify which talkgroups are created already, after these are identified go back and look at all the hospitals that will be coming on the system at some point.

Regional RRB/RAC/O&O/User Meeting:

No report.

GENERAL DISCUSSION AND NEW BUSINESS:

Tower Sites Update:

Check website for current updates.

Funding and Grant Writing Update:

The ARMER grant position has hopes of being filled soon.

Training Topics CPS and Admin Update:

Two CPS classes have been completed. Two System Admin classes are coming up in May and July.

Proposed Joint Powers Agreement Update:

Met with the last county to go over changes and it is in the process of approval.

GENERAL DISCUSSION AND NEW BUSINESS: (CONTINUED)

STR (Storage/Access/Resources, etc.) Update:

The STR Participation Plan was approved at the OTC, once it is approved by the SRB we will receive our cache of radios. The Owners & Operators are looking at getting Elert & Associates to attend the next meeting to go over the specs to help with writing the MOU.

Fleet Mapping and Zone Layouts Training:

Discussion from counties on what has been working well and what hasn't been working well. The next section of standards we will be looking over deals with fleet mapping.

Cancelling June 9th and July 19th Meeting

Since the June meeting will be joint with the Owners & Operators we will still meet June 9th at 10:00 at the Alexandria Public Works Facility.

Peter Willis moved to cancel the July 19th meeting. Seconded by Troy Langlie, motion carried.

Other Items of Interest:

Motorola system update is on track.

STANDARDS:

No Discussion on 1.11.4, 1.11.5, 1.12.0 and 1.13.0.

TRAINING/EDUCATION:

Discussed training requirements for hospital staff. Alexandria Tech has some videos that are good to be used in conjunction with training from an approved trainer. The contact person for these videos will be emailed out to the group.

UPCOMING MEETINGS:

Next meeting will be a joint meeting with the Owners & Operators Committee on June 9th at 10:00 a.m. At this meeting we will be deciding the format and schedule for the joint meetings.

ADOURNMENT:

Bob Cuchna moved, second by Kristen Lahr by to adjourn at 8:08 p.m.

Minutes recorded by Jackie Kraus.