

**CENTRAL MINNESOTA USER COMMITTEE**  
**Tuesday, May 18, 2010, 6:30 p.m.**  
**Douglas County Public Works Building, Alexandria, MN**

**MEMBERS PRESENT:**

1. Douglas County – Tom Egan, Dave Pedersen, Stephan Vanluik
2. Grant County – Troy Langlie
3. Kandiyohi County – Ace Bonnema
4. Meeker County – Rich Christianson, Joel Engler, Greg Gilbertson, Gary Shaffer
5. Mille Lacs County – Peter Willis
6. Otter Tail County – Matt McGuire, Doug Whiting
7. St. Cloud, City of – Tom Justin, Dean Wrobbel, Scott Dahlin
8. Sherburne County – Jennifer Callahan
9. Stearns County – Paul McIntyre
10. Stevens County – Ashley Schmidgall, Ross Tiegs
11. Traverse County – Tom Schmitz, Lynn Siegel
12. Wadena County – Donald Weniger
13. Wilkin County – Beverly Wilson
14. Wright County – Gordy Vosberg

**MEMBERS ABSENT:**

15. Benton County
16. Big Stone County
17. Morrison County
18. Pope County
19. Swift County
20. Todd County

**CALL TO ORDER:**

Meeting called to order by Chair Paul McIntyre at 6:31 p.m.

**ROLL CALL/INTRODUCTIONS:**

Quorum present with 13 of 20 entities present. Introductions were conducted.

**COMMUNICIONS:**

No communications since last meeting.

**INCIDENTS:**

Dean Wrobbel, City of St. Cloud reported that they did a disaster drill in Wright County. He said that the system worked well with multiple agencies and they were able to get on to a Central MN talk group through a Wright County dispatcher without any problems.

Scott Dahlin reported that they successfully tested their radios by having the County patch their Central MN talk groups to MINSIF and the school radios were able to talk to Life Link with no problems.

**APPROVAL OF MINUTES:**

*Dave Pedersen moved, Dean Wrobbel second to approve April 20<sup>th</sup> minutes, upon a vote motion carried.*

**APPROVAL OF AGENDA:**

Tom Justin added to the agenda “EMS Discussion” and “MAC” under Other Items of Interest.  
*Dean Wrobbel moved, Tom Schmitz second to approve agenda, upon a vote motion carried.*

**REPORTS:**

**SRB/ARMER UPDATE; MnDPS/MnDOT:**

**SRB Update:**

RIC Justin said that 47% of the State of MN are on the air. A number of sites should have their construction completed by November 1<sup>st</sup>. Tom will get a list of all of the ARMER sites to post on the ARMER website.

**OTC Update:**

No report.

**Interop Committee:**

The Interop group made recommendations to the SRB for approval of the SOA standard. The three recommendations were:

1. That the naming be consistent
2. FSOA’s be approved to put in mobiles
3. Patching an SOA to a talk group resource on the system and elevated antennas be allowed

**CMNRRB Update:**

Next meeting is June 20<sup>th</sup>.

**CMRAC Update:**

No report.

**O&O Update:**

The next Owners & Operators Meeting will be on June 3<sup>rd</sup>. Topics of discussion will be a BDA 101 which will lead to taking action on standard 1.8.1, discussion on combining the User and O&O groups, and general discussion/feedback on the DECN conference.

**CMN Regional Interop Coordinator Update:**

See Minutes.

**GENERAL DISCUSSION AND NEW BUSINESS:**

**Tower Sites Update:**

Tom Justin will have updated list sent out.

**Funding and Grant Writing Update:**

FEMA grants are out but the deadline is coming up fast. Morrison County received the full grant so they offered that the other Counties are welcome to look over their grant application before submitting if they would like.

Tom Justin listed off multiple entities who have had funding approved or is going to be approved for the AFG Grant. If you would like to contact one of the entities to look at their application Tom Justin has the list.

## **GENERAL DISCUSSION AND NEW BUSINESS: (CONTINUED)**

### **Training Topics Update:**

Traverse County inquired about when training on the system should be provided. Dean Wrobbel said that with the City of St. Cloud they tried to do the training just before going on to the system so the training was fresh.

### **Other Items of Interest:**

#### **EMS Discussion**

Chair McIntyre stated that a group of different people from around the state met with Joe Glacuum regarding this topic and they came out of it with a good starting point. Some things they discussed were when County hospitals go on the system that each should get their own hospital to ambulance talk group, West Metro control center being able to assist us statewide, having a core point for EMS and hospital entities to share information and under the OTC they forming a Statewide Hospital Coordination Workgroup. More information on this group will be coming out to the group if anyone is interested in being part of it.

#### **MAC**

During the last RAC there was discussion on MAC groups of all regional partners, emergency management, hospitals, public health and EMS. MAC is event dependent. Possibly recommend to request a regional talk group from the County you are operating in.

#### **DECN Conference Feedback**

Comments made on the DECN conference were that there was a good variety for all different levels and that it was nice to see what the surrounding states and Canada had on the horizon.

#### **Public Health**

Chair McIntyre brought up the issue Counties are having with public health. Since radios are combined between emergency management and public health the County would have to decide where they would want the radios stored. Since the radios use would mostly be event specific, training would also be an issue. Public Health would need to be trained at the initial start of the system and annually since they have the potential to use the radios. This will need to be discussed further and possibly talk about making a regional talk group for this.

#### **Talk group Resource**

Dan McCoy inquired whether there is a resource that shows all of the talk groups that people are using. Tom Justin said that he has this information.

*A motion was made by Tom Egan to recommend to the RAC that a regional standardized list of talk groups be made available for the entities and Counties. Gordy Vosberg seconded, upon a vote motion carried.*

#### **Airport Disaster Drill**

The City of St. Cloud will be doing an airport disaster drill on Thursday to prepare for the Blue Angels Air show during Granite City Days on June 24-27. Some talk groups have been reserved on the status board for this event.

## **STANDARDS:**

Start with standard 1.5.1 next month.

## **TRAINING/EDUCATION:**

See above.

**UPCOMING MEETINGS:**

Next meeting is Tuesday, June 15<sup>th</sup> at 1:00 p.m.  
The July 20<sup>th</sup> meeting will possibly be cancelled.

**ADJOURNMENT:**

*Dean Wrobbel moved, Tom Egan second to adjourn at 7:20 p.m., upon a vote motion carried.*

Minutes recorded by Jackie Kraus.