

CENTRAL MINNESOTA REGIONAL ADVISORY COMMITTEE (RAC)

Meeting Minutes

Friday, May 7, 2010 10:00 a.m. – 1:30 p.m.

Rothsay Community Center, Rothsay, MN

Wilkin County

Members/Alternates Present:

1. Micah Myers – Vice-Chair – Designee of St. Cloud
2. John Haukos – Designee Big Stone County
3. Tom Egan – Designee Douglas County
4. Troy Langlie – Designee Grant County
Greg Lillemon – Alternate Grant County
5. Stacey “Ace” Bonnema – Alternate Kandiyohi County
6. Randy Celander – Alternate Meeker County
7. Mark Englund – Designee Otter Tail County
Judy Siggerud – Alternate Otter Tail County
8. Tom Larson – Designee Pope County
9. Jay Sikkink – Designee Stearns County
Bruce Bechtold – Alternate Stearns County
10. Scott Busche – Alternate Stevens County
Judy Diehl – Designee Stevens County
11. Bob Cuchna – Alternate Todd County
12. Trevor Wright – Designee Traverse County
13. Scott McKellep – Designee Wadena County
14. Rick Fiedler – Designee Wilkin County
Dawn Mund – Alternate Wilkin County

Members/Alternates Absent:

1. Benton County
2. Mille Lacs County
3. Morrison County
4. Sherburne County
5. Swift County
6. Wright County

Guests Present:

Paul Anderson – Douglas County Commissioner
Neal Folstad – Wilkin County Commissioner
Kathryn Gilson – State Patrol
Tom Hannon
Tom Justin – Central MN RIC
Dave Klema - MnDOT
Bruce Pederson – State Patrol
Wally Strand – Meeker County Commissioner

Meeting was called to order by Chair Micah Myers at 10:00 a.m.

Chair Myers welcomes members and guests, introductions conducted. 16 of 20 members in attendance with quorum present.

Communications:

Harry Algyer who is completing the region’s CASM data was introduced.

Revision and Approval of Agenda:

Judy Diehl moved, Tom Egan second to approve agenda, upon a vote motion carried.

Approval of Minutes:

Troy Langlie moved, Mark Englund second to approve minutes of April 9, upon a vote motion carried.

Reports:

a. SRB/ARMER Update; MnDPS/MnDOT:

1. MnDOT: (Mark Gieseke or Tim Lee)

Dave Klema provided an update on build out.

2. SRB/ARMER Update: (Micah Myers)

A The RAC is looking for someone from this group to represent them at the SRB. No report.

3. OTC: (Jay Sikkink and Mark Englund)

The RCC request for a statewide talk group was explained and a statewide EMS coordination talkgroup was approved; the standard will be finalized in the next couple of months.

Only Metro that can be patched at this time – will need to get HEX codes for the talkgroup. In reference to the increase of 4 to 8 STACS there are concerns with statewide talkgroup patching and when crossing zones; Motorola is working on a possible fix. Tom Justin stated a possible fix is if an entity within the zone they are crossing into could then complete the patch.

4. Interop: (Micah Myers and Jay Sikkink)

Full interop has not met, subgroup met yesterday although no update is available. The standard for the FSOA's will be moved forward and is now allowed in mobiles, recommendation for encryption is to not allow it on any of the SOA's.

b. CMNRRB Update: (Micah Myers)

Nothing at this time as they did not meet.

c. User Committee: (Paul McIntyre)

A meeting recap was presented by Bob Cuchna

d. Regional RAC Committees: (Micah Myers)

Will meet Monday at MnDOT in St. Cloud and will discuss RRB representation on the SRB, naming convention of zones. The interop subcommittee moved forward a statewide standard for best practices for naming ATACS or CTACS to follow either the Metro or Central region (Regional talkgroup naming standard). It will be going to the Interop Committee for their next meeting.

e. Owners and Operators: (Lance Feia)

Did not meet since last RAC, will be reviewing tabled BDA standard. May be tasked with a draft System Administrator curriculum training. MnDOT needs to be included in the training process as there are requirements that need to be met.

Regional Radio Board:

Next meeting is June 16th. Will be reviewing preliminary budget and staffing will be added which will increase budget, once the census is completed the new numbers will be implemented.

Updates from Partners on Current Projects:

a. Status Board Project: (Jay Sikkink)

Dave Nohner retired and we will need to replace him, Chair Myers will follow up with entities not present today who are an acting county on the system for a possible replacement.

Other:

Andy Terry provided a status update of the participation plans, thanked entities for their participation, will be completing contracts and the region was able to save funds from the original estimate. Six counties needed FCC licensing and are in the works, finishing the three-way contracts with MnDOT, RRB and the counties.

General Discussion and New Business:

a. Staffing Proposal

The way the OTTC contract was written, it allowed for additional items to be added and falls within the guidelines. The current contract expires at the end of June and the RRB is the only entity authorized to approve contracts and agreements per the Joint Powers Agreement. The staffing committee recommends extending the current contract and to utilize grant funds available. *Mark Englund moved to forward the OTTC contract to the RRB for approval, Scott McKellep second, upon a vote motion carried.*

b. PSIC Grant:

The various grants that are available and status of each from 2007 – current were reviewed. Chair Myers contacted each entity who has not expended their PSIC funding; currently there is approximately \$2,500 - \$3,000 available for redistribution. Chair Myers provided update on 2009 EICGP grant and cross spectrum radios. On the portables and mobiles entities are still paying sales tax on them, if the sales tax bill goes through on the current legislation, entities will be reimbursed for any sales tax they paid since 2006. Each entity is responsible for keeping track of their sales tax paid.

c. USDA Grant/Loan Program:

This is a grant loan program and is very difficult to obtain. *Judy Diehl moved to have Brett at the next meeting for presentation of the grant, Tom Larson second, upon a vote motion carried.*

d. Aircraft Standard:

The region needs to implement a protocol for an aircraft standard and would like the O & O to review it at their next meeting. Tom Justin stated the only thing he saw missing is to address preplanned events and the order in which they used. Suggested is to utilize a statewide tactical such as LTACS or STACS as that is what currently is being used with State Patrol during pursuits. It was suggested perhaps the same is utilized for DNR and should include them in the discussion.

e. TICP:

The initial TIC plan will be sent out Monday or Tuesday to the subcommittee to review, the RAC will review at the June meeting. If any of the CASM data is missing, Harry will be contacting the entities.

f. Status Board Presentation:

See above.

General Discussion and New Business: (Continued)

g. Other:

At last meeting entities were to submit lessons learned and challenges came across to Debbie so she can compile a list.

Brief discussion held in reference to attending the SMG meetings.

At last public health meeting question arose of who the human services person within the MAC would be sponsored by when operating on the ARMER system. It was the consensus they would be covered either under the county, hospital, etc. and should be included in the county's participation plan. There is some concern with the tracking of the radios if they are infrequently used.

On May 20th Stearns County will be having a disaster exercise at the St. Cloud Airport and an explanation of the drill was provided. Since the City of St. Cloud sits in three counties there will be six ambulance services, two air services, three Sheriff Departments, etc. participating and the 800 system will be used utilized.

The State has identified Martha Nimveeze as their grants coordinate.

Old Business:

a. Sales Tax Legislation:

See above.

e. Other:

Nothing.

Upcoming Meeting Date and Location:

June

Next meeting is June 11th in Wright County.

Adjournment:

Mark Englund moved, second Bob Cuchna to adjourn at 1:00 p.m., upon a vote motion carried.

Minutes recorded by Debbie Backes.