

**CENTRAL MINNESOTA USER COMMITTEE**  
**Tuesday, September 21, 2010, 6:30 p.m.**  
**Douglas County Public Works Building, Alexandria, MN**

**MEMBERS PRESENT:**

1. Douglas County – Dave Pedersen, Dave Robley, Rick Wagner
2. Grant County – Matt Jensen
3. Kandiyohi County – Ace Bonnema
4. Meeker County – Rich Christianson, Joel Engler
5. Morrison County – Craig Seelen
6. Otter Tail County – Jim Stewart
7. Stearns County – Paul McIntyre
8. Stevens County – Ashley Schmidgall
9. Todd County – Bob Cuchna
10. Wadena County – Don Weniger
11. Wilkin County – Rick Fiedler
12. Wright County – Gordy Vosberg

**MEMBERS ABSENT:**

13. Benton County – Jason Fleming
14. Big Stone County
15. Mille Lacs County
16. Pope County
17. Sherburne County
18. St. Cloud, City of
19. Swift County
20. Traverse County

**CALL TO ORDER:**

Meeting called to order by Vice-Chair Bob Cuchna at 6:40 p.m.

**ROLL CALL/INTRODUCTIONS:**

Introductions were conducted. Quorum present with 12 of 20 entities present.

**COMMUNICIONS:**

No communications.

**INCIDENTS:**

No incidents.

**APPROVAL OF MINUTES:**

*Dave Pedersen, moved, Gordy Vosberg second to approve August 17<sup>th</sup> minutes, upon a vote motion carried.*

**APPROVAL OF AGENDA:**

*Don Weniger moved, second by Ace to approve agenda, upon a vote motion carried.*

**REPORTS:**

**SRB/ARMER UPDATE; MnDPS/MnDOT:**

**SRB Update:**

DECN hired Brandon.

**OTC Update:**

Tactical channels 1-4 to 1-8 discussed and will still be addressed at State level.

**Interop Committee:**

No update.

**CMNRRB Update:**

Next meeting is September 29, 2010, will be discussing Joint Powers Agreement and three-way contracts.

**CMRAC Update:**

Discussed Alex Tech log-in, RAC tasked this group with the purpose of CM CALL, procedure, etc. and will be discussing how it should be utilized and how the hailing will take place, utilizing for transports, etc. and suggested meeting time for the O&O and User Committee will be 12:30 p.m. on October 19<sup>th</sup>.

**Owners & Operators Update:**

Finalized standard 1.8.1 bi-directional amplifier and renaming Central MN taskforce talkgroups.

**CMN Regional Interop Coordinator Update:**

No update.

**EMS Hospital OTC Subcommittee Update:**

Will be holding their meetings the 3<sup>rd</sup> Friday of each month. West Metro Control Center staff attended last meeting and agreed to take on communication for transports which need assistance. They created two additional state-wide talk groups, can provide a phone patch, standards are already in place, formalized ambulance to ambulance and hospital to hospital procedure, looking at standardizing EMS standards for state at next meeting for discussion. There are areas in the state which will not be migrating to statewide EMS still needs to be maintained, a VHF portable in the back of the truck will qualify as a resource at this time.

**GENERAL DISCUSSION AND NEW BUSINESS:**

**User Talk Groups:**

No update.

**Tower Sites Update:**

See website.

**Funding and Grant Writing Update:**

Chair McIntyre provided grant updates and deadlines.

**Training Topics Update:**

Motorola will be conducting one half hour training at the next User Committee on programming and be held in conjunction with the Owners and Operators.

**GENERAL DISCUSSION AND NEW BUSINESS: (CONTINUED)**

**Proposed Joint Powers Agreement Change:**

User Committee still has a spot on the board, proposed changes allows other groups to be added with no changes to the User Committee representation. The RRB will be discussing the proposed changes.

**Other Items of Interest:**

Matt Jensen passed on that customers should ask vendors about on-going protective cost five to ten years down the road such as maintenance and warranty. Dan McCoy asked if it was in reference to software assurance and it was clarified yes, Dan stated this is optional and not required and explained Granite's past experience with software assurance. Ace was informed that MnDOT do not purchase software assurance on a majority of their subscriber units.

Harris is in the process of providing 800 equipment and may be an option in the near future as a fourth vendor.

**STANDARDS:**

Did not address standards and will start with standard 1.10.0 in November.

**TRAINING/EDUCATION:**

Chair McIntyre stated Tom Justin is working on something to send out on the steps necessary to come onto the ARMER and who would be available for training.

Dan McCoy stated mobile repeaters frequently comes up for discussion and explained how it is utilized and the downside is if this is used an entity will be limited to only one channel. He asked if a repeater is used does it need to be on the approved subscriber list, Chair McIntyre will verify this.

**UPCOMING MEETINGS:**

Next meeting will be October 19<sup>th</sup> at 1:00 p.m. or earlier with the joint meeting with Owners and Operators.

**ADJOURNMENT:**

*Dave Pedersen moved, second by Joel Engler to adjourn at 7:55 p.m., upon a vote motion carried.*

Minutes recorded by Debbie Backes.