

Emergency Services Board – www.cmnradio.org
Wednesday, June 10, 2015 1:00 P.M.
St. Cloud City Hall – Council Chambers 400 2nd St S, St. Cloud MN
Conference Bridge 1800 430-1833 Access#2557200
St. Cloud, MN
Agenda

1. Call to Order
2. Introductions
3. Approval of the Agenda
4. Approval of Minutes, March 25, 2015 **(P1-P5)**
5. Reports
 - a. SECB
 1. MnDOT/ARMER/RIC (Rick Juth)
 2. SECB (Micah Myers) **(P6-P7)**
 3. Interoperability Committee (Micah Myers)
 4. Interoperability “FirstNet” Data Committee (Kristen Lahr)
 5. OTC (Ace Bonnema)
 - b. EMS/Hospital Sub-Committee (Paul McIntyre)
 - c. Regional RRB/RAC/O&O/User Committees (Micah Myers July 27, 2015) **(P8-P9)**
6. General Discussion and New Business
 - a. Executive Committee Reports & Items
 1. 2016 CMNESB Budget **(P10-P11, P12)**
 2. By-Law Revision for Committee Appointments (ESB) *(Update)* **(P13)**
 3. CMNESB Summit (ECN, MnDOT, and TeleVate) *(Update)*
 - b. RAC Report & Items
 1. 2014 DECN 50/50 Grant *(Update)*
 2. Logger Update *(Update)*
 - c. O&O & Items
 1. Training Roadmap *(Update)*
 2. Other
 - d. User Report & Items
 1. NG-911 Committee *(Requires Board Action)* **(P14)**
 - e. EMAC Report & Items
7. Old Business
 - a. Acronym List *(Update)* *(Separate Handout)*
8. Upcoming Meetings
 - a. July 29, 2015 (Final Budget Adoption)
 - b. September 23, 2015
9. Adjournment

CENTRAL MINNESOTA EMERGENCY SERVICES BOARD (ESB)

Wednesday, March 25, 2015 - 11:00 a.m.

City Hall Council Chambers, St. Cloud, MN

Members/Alternates Present:

1. Jim McMahon – Benton County– Chair
2. Roger Sandberg (*via phone*) – Big Stone County
3. Jeff Johnson – City of St. Cloud
4. Charlie Meyer – Douglas County
5. Pete Hoff & Bill Lavalley– Grant County
6. Rollie Nissen – Kandiyohi County
7. Genny Reynolds – Mille Lacs County
8. Jeff Jelinski – Morrison County – Vice Chair
9. John Lindquist – Otter Tail County
10. Larry Kittelson – Pope County
11. Bruce Anderson – Sherburne County
12. Robert Kopitzke – Stevens County
13. Eric Rudningen – Swift County
14. Randy Neumann – Todd County
15. Kevin Leininger – Traverse County
16. Micah Myers – Regional Advisory Committee (RAC)
17. Troy Langlie & Ace Bonnema – Owners & Operators Committee (O&O)
18. Paul McIntyre & Greg Windhurst (*via phone*) – User Committee
19. Patrick Waletzko (*via phone*) – EMAC Committee

Members/Alternates Absent:

20. Meeker County
21. Stearns County
22. Wadena County
23. Wilkin County
24. Wright County

Guests Present:

Rick Juth – RIC

Kyle Breffle – Sherburne County

CALL TO ORDER:

Meeting called to order by Chair McMahon at 11:07 a.m. followed by the Pledge of Allegiance. Quorum reached with 19 of the 24 members present for the whole meeting.

INTRODUCTIONS:

Introductions were conducted.

APPROVAL OF AGENDA:

Micah Myers added “Agenda Packet Delivery” under #6 requesting that the agenda packet attachments be placed on the website rather than sending through e-mail. Troy Langlie added “Standard 2.9.0” to #6.C.3 requesting that the O&O be granted the authority to act on behalf of the ESB. *Stevens County moved to approve the agenda. Pope County seconded, motion carried.*

APPROVAL OF MINUTES:

Swift County moved to approve the minutes from January 28, 2015. Morrison County seconded, motion carried.

REPORTS:

SECB:

1. MnDOT/ARMER/RIC (Rick Juth):
Rick Juth went through the 4 technology issues that ECN is currently managing: (1) ARMER – 800 regional trunked radio system; (2) NextGen911 – the next phase of 911 that will accept text to 911. Stearns County and St. Lewis County will conduct a test of the feasibility of texting to 911 beginning April 1st. PSAPs have been configured and set-up. Each center is being given 10 phone numbers to conduct the tests. The State of Minnesota will deploy this which is scheduled around May 2016; (3) IPAWS – the system that will integrate with the current CodeRed system that your counties are already using. Please disseminate a message to all forms of media. There will be a coordinated effort with the other committees to assure that grant money will be used to expand this IPAWS deployment within the central region; (4) FirstNet – the national emergency broadband for public safety network for first responders in the U.S. Televate is a company that has been contracted by the State of Minnesota. There has been a data collection to collect 911 call service data for the previous three years to be put on a coverage map. Public Safety primarily uses Verizon in this state for cellular service. They are looking for the critical areas that need coverage. Currently in the process of getting a spreadsheet for the population of first responders from each county. We are almost 100% complete in the central region. This will help produce a report for the governor to opt-in/opt-out to FirstNet. Conducting the coverage survey does not obligate you to anything. This is important because locally the commercial network has been impacted and public safety responders have not always been able to access the network.
2. SECB: (Micah Myers)
(Page #5 of the packet). SECB is meeting tomorrow. Action items are: subscriber radio testing, amendments, standard 2.9.0, Metro Bus participation plan for the City of St. Cloud, standard reports, etc.
3. Interoperability Committee: (Micah Myers)
Met last Tuesday where they talked about high-level launch reports. Televate will be collecting the data for ECN. Three out of four workgroups have completed their tasks, and they will be acting on this tomorrow. Phase 2 and proposed tasks. Lacking on the number of devices that are rugged devices, looking for more.
4. Interoperability “FirstNet” Data Committee: (Micah Myers)
See MnDOT/ARMER/RIC.
5. OTC: (Ace Bonnema)
Talked about StatusBoard. There were some outage issues, but they believe they are more stable now. Six are under construction and looking at land acquisitions. There has not been a lot of attendance at the Legislative Committee.

EMS/Hospital Sub-Committee (Paul McIntyre)

Subcommittee under the state communications board is meeting quarterly.

Regional RRB/RAC/O&O/User Committees (Micah Myers):

There are 3 agenda items for proposal (Page #15 of the packet). Next Regional meeting will be in July. (1) Standards review process for state standards; (2) Sharing access profiles by Alex Tech, there is a finite amount of resources; (3) Regional summits, Southwest region took the initiative to hold a summit. Regional summit will be a pared down meeting of the Regional Quarterly, but geared toward our central region. Designed to be a one-on-one for the members of our region with agencies like MnDOT. We are looking at your counter parts on your county boards, boots on the grounds, sheriffs, first responders, etc. There is a lot of information at these boards that does not get to your agencies.

GENERAL DISCUSSION AND NEW BUSINESS:

Executive Committee Reports and Items:

1. ESB Meeting Location
Executive Committee met prior to this meeting. Does the group want to meet at the Police Department or Stearns County Licensing on the west end of town? A Logger update with Motorola and Northland for the firewall. Northland will tie-in the premise loggers. Changing By-Laws, Sherburne County, capacity issues, training roadmap, regional talkgroup access, discussion on the ECN conference, etc.
2. By-Law Revision for Committee Appointments (ESB & Executive)
See ESB Meeting Location.
3. CMNESB Summit (ECN, MnDOT, and TeleVate)
See Regional RRB/RAC/O&O/User Committees.
4. System Admin Contract Sherburne County (Kyle Breffle)
This contract is up for renewal at the end of April. Kyle Breffle addressed the group as the Emergency Services Director for Sherburne County. Kyle gave a brief review of the contract items. Kyle stated that this contract has saved the region money. The original proposal was over \$100,000, but ours was \$36,000. (1) Assisting of management of the regional analyzer. Hooked up at tower sites so you do not have to look at each radio. (2) Interop and updates, collection, managing through Provisional Manager. Updating our Interop Map. Gained security rights to agency. Bricked the number of radios that have gone missing. Added a number of radios. (3) STR over-see, programmed cache radios. This partnership is made strong by Douglas County. Set-up and tested the STR unit. Perform Genesis Reporting which is a software package that queries. Some successes from this year are: Getting Genesis on-line. Assisted with e-development. Provided training to the members of the region on how to use Genesis. And gave reports. (4) StatusBoard's second point of contact for the state for the roll-out. It is important to note that this is new. We had a ginormous list that we pared down. We have said no to 'zero' items. Vice Chair Jelinski stated that he would like to see a generalized documented listing of an expense account from Sherburne County. Kyle said they will attempt to quantify. Micah Myers stated he would like to see a list of which agencies used their service. Sherburne County needs to produce this report to be reviewed at the O&O. Micah said that we can renew the contract as it stands, review with additional services, or if we do not want to do this, but the last option is not an option. Micah's recommendation is to move forward with this. Chair McMahon said that Sherburne County should provide a year-end report to the O&O. Another commissioner pointed out that they could ask for detailed information on everything that comes to this board, but that they do not. *Pope County made a motion to move forward with the System Admin Contract with Sherburne County. Stevens County seconded, motion carried.*

RAC Reports and Items:

1. 2014 SHSP FY2015 Regional Grant
(Page #27-28 of the packet). Training from the training committee. You will see the update in the O&O report. TICP to CASM tool with \$28,000. Look at item #3: \$47,914.82 matching grant for infrastructure. City of Fergus Falls is willing to commit the matching funds. Sheriff Riley, Al Fjerstad, and Barry Fitzgibbons were on a subcommittee to set a list of priorities, made some additional changes and our recommendation to this group is to award to Otter Tail County. *Sherburne County made a motion to approve the 2014 SHSP FY2015 Regional Grant allocations. Otter Tail seconds, motion carried.*
2. Logger Update
See ESB Meeting Location.

GENERAL DISCUSSION AND NEW BUSINESS: (Continued)

RAC Reports and Items: (Continued)

3. Membership Change Forms
(Page #31 of the packet). We need to receive notification if there are changes to your county's Auditors. We all get a ton of emails and sometimes important emails get missed. So, we will put out a list of all the list serve topics, so you can sign-up to be included or not. On page #35 you will see the clean copy. We are asking for approval. *Morrison County made the motion to approve. Kandiyohi County seconded, motion approved.*
4. COML – Approvals (Keith Polipnick and Tina McPherson)
5. State and Local Implementation Grant Program (SLIGP)
Micah has reached out to Director Mines to possibly cover costs of the regional summit.

O&O Report & Items:

1. Genesis Standard
(Page #41 of the packet). We have been working at the O&O level for this Genesis standard. From the O&O, we ask that they approve this for the regional standpoint. *Sherburne County made a motion to approve the Genesis Standard. Douglas County seconded, motion approved.*
2. Training Roadmap
(Page #27 of the packet). Completed trainings are Train the Trainer (level 1) held at Alex Tech. Refresher Train the Trainer, and one class will be held at ECN conference. System Admin Refresher held in Stearns County. We have another dispatcher training. Three ICS communications workshops.
3. Standard 2.9.0
Standard 2.9.0 provides regional approval for tower sites. Requires the region to approach like the participation plans. Would like the O&O to be able to send this down to the OTC for approval. *Otter Tail County made a motion for the ESB to give authority to the O&O on Standard 2.9.0. Sherburne County seconded, motion carried.*

User Report & Items: (Paul McIntyre)

Paul McIntyre expressed recognition to NG911 for doing good work. We will start reviewing Best Practice Guides during User Committee meetings.

EMAC Reports and Items: (Patrick Waletzko)

EMAC is conducting an exercise in regional planning. Per the boards' request in January, we have revised the request for HSEM grant opportunities to identify what we would like to go after. Looking at sheltering animal care following a disaster, for our regional planner we will be going out for an RFP if we decide. At our next meeting on April 22nd we will examine the Association of Emergency Manager's outdoor policy, review our mutual aid agreement, and discuss Search & Rescue training to support our first responders.

Agenda Packet Delivery

Micah noted that due to file size the agenda packet sometimes bounces back on e-mail. Micah made a suggestion that he could put the documents on the radio website and send a link because everything that we do is open to the public. *Stevens County made a motion to approve the agenda materials be placed on-line on the website. Swift County seconded, motion carried.*

OLD BUSINESS:

Acronym List:

NG911 was added to the Acronym List. We will be producing this at every meeting, and the highlighted will be the new acronyms since the last meeting.

UPCOMING MEETINGS:

The next meeting is June 10, 2015 (Preliminary Budget) and then July 29, 2015 (Final Budget Adoption) at the City of St. Cloud Council Chambers.

Training will follow this meeting today in Conference Room #1.

ADJOURNMENT:

Douglas County made a motion to conclude the meeting. Kandiyohi County seconded and the motion was carried unanimously at 12:12 p.m.

Minutes recorded by Shari Gieseke

DRAFT

STATEWIDE EMERGENCY COMMUNICATIONS BOARD

May 28, 2015

12:30 P.M.

Chair: Mark Dunaski

MnDOT Arden Hills Training Center
1900 West County Road I Shoreview, MN 55126

Call in Number: 1-888-742-5095

Call in code: 2786437892#

Video Conferencing sites:

Dot r d3b stcloud

Dot r d1a Duluth

Dot r d6a Rochester

Dot r training center

MEETING AGENDA

Call to Order

Approval of Today's Agenda

Approval of Previous Meeting's Minutes

Announcements

Reports of Standing Committees:

Finance Committee (Gerlicher)

- **FY2014/15 SECB Grant Allocation** *ACTION ITEM*
- **Marshall County Request for Participation Plan Grant** *ACTION ITEM*

Operations and Technical Committee (Glaccum)

- **St. Louis Park Participation Plan Amendment** *ACTION ITEM*
- **Minneapolis Participation Plan Amendment** *ACTION ITEM*
- **Limited Interoperability Participation Plan, City of La Crosse** *ACTION ITEM*
- **Lake County Participation Plan Addendum** *ACTION ITEM*
- **Variance Request for St. Louis County** *ACTION ITEM*
- **Standard 1.11.1 - Training System Administrators** *INFORMATION/DISCUSSION*

Interoperability Committee (Thomson)

- **Approval of ISSI on the ARMER system but not to provide State funding for implementation or ongoing maintenance** *INFORMATION/DISCUSSION*

Legislative & Government Affairs Committee (Workman)

- **Membership** *INFORMATION/DISCUSSION*

Steering Committee (Hartog)

- **Recommended Changes to the By-Laws** *INFORMATION/DISCUSSION*

- **Planning for Education and Outreach /Televate Report**

INFORMATION/DISCUSSION

IPAWS Committee (Seal)

NG911 (Pankonie)

Interoperable Data Committee (Risvold)

- **MN Request for Information (RFI)**

ACTION ITEM

Reports – Other

Status Board Report (MnIT)

- ***ARMER Project Status Report (MnDOT OSRC)***
- ***ECN Update (Mines, DPS ECN)***
 - ***SWIC Report***
 - ***911***

Old Business

New Business

Adjourn

To: Regional Leadership Group
From: Tom Hannon
Subj: RLG Update and follow-up issues
Date: March 30, 2015

I thought I would provide this short update to address issues from the last RLG meeting in January.

1. Acronym list.

The acronym list from the Central Region has been provided by Micah Myers and is attached to the email.

2. Meeting schedule.

There was a request to provide a written notice of the schedule of meetings rather than just an announcement at RLG meetings. Our practice has been to set the meeting schedule at the January meeting for the next year (12 months) with meetings scheduled quarterly on the last Monday of January, April, July and October. As a practical matter we have always cancelled the April meeting to prevent conflicts with the Interoperability Conference (don't forget to register for this year event) and have exercised flexibility to meet changing regional needs on actual dates. The RLG meets in St Cloud, the preferred location is the MnDOT Conference Center on Highway 15. Meetings are scheduled from 10:00 AM to 3:00 PM to allow sufficient travel time. Lunch and other items have been provided by DPS/ECN with MnDOT providing meeting space. As always, peer networking time begins at 9:00 AM with coffee and rolls available.

The confirmed meeting schedule for the next year includes the following:

Monday, July 27, 2015	10:00 AM	St Cloud MnDOT Conference Center
Monday, October 26, 2015	10:00 AM	St Cloud MnDOT Conference Center
Monday, January 25, 2016	10:00 AM	St Cloud MnDOT Conference Center

3. Future Agenda items.

I have the following items from the January meeting suggested for inclusion in the July Agenda:

- Discussion and review of List Serv lists (intended to provide a review to ensure the correct individuals are getting the information they need).
- Maintenance of a calendar on the ECN website (to include grant deadlines, events, training, particularly regional training that can be shared).

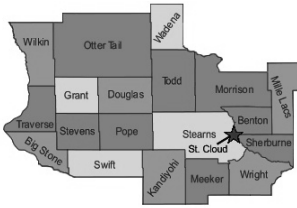
The following items have been proposed since the last meeting:

- Attendance and involvement (item intended to focus on regional participation in SECB committee structure, committee appointments by the regions and actual regional participation in committee meetings).
- Discussion of a proposal to provide that all proposed standards, including revisions and modifications be introduced at RLG meetings. After initial introduction of the Standard and the reason it is being developed/revised, each Region is then responsible to bring back to respective jurisdictions for input. If agreement/conclusion can't be made among participating Regions, then it would be referred to the RLG for recommended resolution. The proposer suggests that this process would help ensure that all Regions are getting the same information regarding proposed Standards/modifications and define a process for each Region to provide input.
- Discussion of Sharing Access Profiles. The Central Region has developed a training roadmap and plans to utilize Alex Tech for some Dispatch training. The conversation came up regarding using local jurisdictions profiles at Alex Tech for training. We would like to discuss developing an Agreement that would allow access for such trainings, having a detailed disclaimer that the sharing is only for the use of training purposes and real emergencies.

If you have any other items to be included in future meetings please forward them to me.

I look forward to seeing everyone at this years Conference in April.

Have a great day!!!



CENTRAL MINNESOTA EMERGENCY SERVICES BOARD
FINANCE (320) 255 - 7208
FAX (320) 255 - 7297

MEMORANDUM

To: Central MN Regional Radio Board
From: Micah Myers, Regional Advisory Committee Chairperson
Date: 6/3/2015
Re: Draft 2016 Budget

Recommendation:

Attached is the Central MN Regional Radio Board (**CMNRRB**) draft, 2016 budget covering the administrative expenses anticipated to support the Regional Radio Board. The total amount of the recommended 2016 budget is **\$163,500.00**. The Board approved the distribution of the 2016 administrative budget expenses to the parties to the agreement through a composite formula. The recommended formula provides for 50% of the costs be divided equally (**base**), 25% of the costs to be allocated based on population and the remaining 25% to be based on the number of radios in use (**minimum of 150**). A spreadsheet depicting this distribution model is attached. An Additional amount of **\$40,000.00** was added to the budget to cover the cost of System Admin services. This amount will be distributed equally between the parties. An additional **\$65,000.00** is included in the budget, this amount will be shared by those entities participating in the Regional Logger Project.

Background:

The Joint Powers Agreement creating the Emergency Services Board requires the Board to approve and submit to the parties a draft budget by July 30th of each year. It requires the parties to approve or reject the proposed budget prior to August 15th of each year. If any of the parties to the JPA fails to take action on the proposed budget by August 15th and there are no applicable Capital costs associated with their action, the agreement provides that they are assumed to have approved the budget.

This draft budget, approved for calendar year 2016 provides only for administrative expenses. Administrative expenses account for all expenses associated with the administration of the Board and its committees. It is the intent of the agreement that all administrative expenses be shared among the parties in a fair and equitable manner reflective of the extent of participation in the Board and its committee's.

The 2016 Board draft administrative budget provides for total anticipated expenditures of **\$163,500.00**. The anticipated expenditures are listed on the attached budget worksheet. This approved budget provides for the preparation of meeting materials, their distribution, the production and distribution of meeting minutes, anticipated administrative expenses and required insurance coverage. A modest amount is included to provide for preparation of meeting materials for each of the three principal committees.

The Regional Radio Board reviewed, discussed, and approved the following budget distribution model.

A spreadsheet depicting the composite cost model and its impact on each member is attached.

- Half (50%) of the total administrative budget distributed equally between the parties.
- System Admin services will be distributed equally between the parties
- One quarter (25%) of the total administrative budget distributed between the parties based on the 2010 estimated population as listed on the US Census Bureau website.
- One quarter (25%) of the total administrative budget distributed between the parties based on the number of radios in use. The Board agreed with the RAC provision that there be a minimum of 150 radios for each partner for this portion of the distribution.

The Board feels this model best meets the “fair and equitable distribution reflective of the extent of participation.” requirement of the JPA.

Action Required- Update Only

Update the Board on 2016 Administrative Budget.

**Regional Radio Board Operating Expenses
Composite Allocation Plan**

2015 - Proposed Budget

Budget Base: \$ 58,500.00
System Admin 40,000.00
Logger 65,000.00
\$ 163,500.00

	50% of Total	25% of Total based on Population				25% of Total		Total			2015	Proposed			
	Equal	Population		Distribution		based on Radio Count		Distribution						Costs	2016 Costs
	Shares	2010	2006 Est	2010	2006 Est	Number	Distribution	2010 Census	2006 Census						
City of St. Cloud	3,462.50					773	1,064.91	4,527.41	4,527.41	5,416.67	9,944.08	9,944.08	City of St. Cloud		
Benton County	3,462.50	38,451	38,688	790.81	821.56	292	402.27	4,655.58	4,686.33		4,686.33	4,686.33	Benton County		
Big Stone County	3,462.50	5,269	5,510	108.37	117.01	216	297.57	3,868.44	3,877.08	5,416.67	9,293.75	9,293.75	Big Stone County		
Douglas County	3,462.50	36,009	35,467	740.59	753.16	761	1,048.38	5,251.47	5,264.04	5,416.67	10,680.71	10,680.71	Douglas County		
Grant County	3,462.50	6,018	6,078	123.77	129.07	290	399.51	3,985.79	3,991.08	5,416.67	9,407.75	9,407.75	Grant County		
Kandiyohi County	3,462.50	42,239	41,088	868.72	872.53	825	1,136.55	5,467.77	5,471.58	5,416.67	10,888.25	10,888.25	Kandiyohi County		
Meeker County	3,462.50	23,300	23,405	479.20	497.02	392	540.03	4,481.74	4,499.55	5,416.67	9,916.22	9,916.22	Meeker County		
Mille Lacs County	3,462.50	26,097	24,254	536.73	515.05	533	734.28	4,733.51	4,711.83	5,416.67	10,128.50	10,128.50	Mille Lacs County		
Morrison County	3,462.50	33,198	32,919	682.77	699.05	504	694.33	4,839.60	4,855.88		4,855.88	4,855.88	Morrison County		
Otter Tail County	3,462.50	57,303	57,817	1,178.53	1,227.78	923	1,271.56	5,912.59	5,961.84	5,416.67	11,378.51	11,378.51	Otter Tail County		
Pope County	3,462.50	10,995	11,212	226.13	238.09	269	370.58	4,059.22	4,071.18	5,416.67	9,487.85	9,487.85	Pope County		
Sherburne County	3,462.50	88,499	84,995	1,820.13	1,804.92	1,123	1,547.09	6,829.72	6,814.50	5,416.67	12,231.17	12,231.17	Sherburne		
Stearns County	3,462.50	150,642	144,096	3,098.21	3,059.96	1,250	1,722.05	8,282.76	8,244.51		8,244.51	8,244.51	Stearns		
Stevens County	3,462.50	9,726	9,827	200.03	208.68	221	304.46	3,966.99	3,975.64	5,416.67	9,392.31	9,392.31	Stevens		
Swift County	3,462.50	9,783	10,307	201.20	218.88	309	425.69	4,089.39	4,107.07		4,107.07	4,107.07	Swift		
Todd County	3,462.50	24,895	24,375	512.01	517.62	400	551.06	4,525.56	4,531.17		4,531.17	4,531.17	Todd		
Traverse County	3,462.50	3,558	3,799	73.18	80.67	226	311.35	3,847.02	3,854.52		3,854.52	3,854.52	Traverse		
Wadena County	3,462.50	13,843	13,445	284.70	285.51	194	267.26	4,014.47	4,015.27		4,015.27	4,015.27	Wadena		
Wilkin County	3,462.50	6,576	6,634	135.25	140.88	150	206.65	3,804.39	3,810.02		3,810.02	3,810.02	Wilkin		
Wright County	3,462.50	124,700	114,787	2,564.67	2,437.57	965	1,329.42	7,356.59	7,229.49	5,416.67	12,646.16	12,646.16	Wright		
	69,250.00	711,101	688,703	14,625.00	14,625.00	10,616	14,625.00	98,500.00	98,500.00	65,000.04	163,500.04	163,500.04			



EMERGENCY SERVICES BOARD AGENDA REQUEST

Meeting Date: June 10, 2015	Regular Agenda:	<input checked="" type="checkbox"/>
Requesting Entity: Executive Committee	Special Request:	<input type="checkbox"/>

Title of Requested Item As It Will Appear on Board Agenda:

By-Law Revision for Committee Appointments (ESB)

Background Information:

The Chairperson and the Vice Chairperson shall serve as the committee's appointments to the Central MN Emergency Services Board (CMNESB). The Chair will serve as the delegate and the Vice Chair will serve as the alternate.

Action Requested:

None

Fiscal Impact:

Estimated Cost (\$):	
Source of Funds:	
New or Additional Revenue (\$):	
Cost Budgeted in Current Year? (Yes/No)	

Accommodations:

Amt of Time Requested	Specific Time on Agenda	Laptop Needed?		Overhead Needed?	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Approved by:	Signature	Date
Committee Representative:		



EMERGENCY SERVICES BOARD AGENDA REQUEST

Meeting Date: June 10, 2015	Regular Agenda:	<input checked="" type="checkbox"/>
Requesting Entity: Central Minnesota User Committee	Special Request:	<input type="checkbox"/>

Title of Requested Item As It Will Appear on Board Agenda:

Formation of Next Generation 9-1-1 Committee

Background Information:

A motion was made at the Owners & Operators/User Committee Meeting on Thursday, May 21, 2015 to make the recommendation to the Emergency Services Board to create a Next Generation 9-1-1 Committee from the current Next Generation 9-1-1 Subcommittee under the Users Committee.

Action Requested:

Approve formation of Next Generation 9-1-1 Committee

Fiscal Impact:

Estimated Cost (\$):	
Source of Funds:	
New or Additional Revenue (\$):	
Cost Budgeted in Current Year? (Yes/No)	

Accommodations:

Amt of Time Requested	Specific Time on Agenda	Laptop Needed?	Overhead Needed?
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Approved by:	Signature	Date
Committee Representative:		