

**Central MN  
Next Generation 9-1-1 Committee Meeting  
Conference Call  
Thursday, January 12, 2017 – 10:00 AM**

**NG911 COMMITTEE MEMBERS/ALTERNATES PRESENT:**

1. Joyce Zika – Benton County
2. Jason Wendt – Grant County
3. Rich Christianson – Meeker County
4. Al Fjerstad – Mille Lacs County
5. Victoria Ingram & Jane Holman – Morrison County
6. Judy Siggerud – Otter Tail County
7. Judy Diehl, Chair & Ross Tiegs – Stevens County
8. Sarah Booker – Todd County
9. Erika Pennar – Wadena County
10. Jason Kramber – Wright County

**GUESTS:**

1. Mike Henrion – Douglas County
2. Joe Zunker – GIS, Douglas County
3. Caitlin Christenson – GIS, Stevens County
4. Dustin Leslie – ECN
5. Rick Juth – RIC, ECN
6. Dana Wahlberg – ECN

**NG911 COMMITTEE MEMBERS/ALTERNATES ABSENT:**

1. Big Stone County
2. City of St. Cloud
3. Douglas County
4. Kandiyohi County
5. Pope County
6. Sherburne County
7. Stearns County
8. Swift County
9. Traverse County
10. Wilkin County

**CALL TO ORDER:**

Meeting called to order by NG911 Chair Judy Diehl at 10:02 a.m.

**INTRODUCTIONS:**

Introductions were conducted. There was a quorum for the NG911 Committee.

**APPROVAL OF AGENDA**

*Stevens County made a motion to approve the NG911 Agenda. Morrison County seconded, motion carried.*

## **APPROVAL OF MINUTES**

Ross Tieggs noted a spelling correction on page #5 from discipline specific to discipline-specific. *Benton County made a motion to approve the NG911 minutes from December 8, 2016. Wadena County seconded, motion carried.*

## **ELECTIONS FOR 2017 CHAIR & VICE CHAIR**

Chair Judy Diehl called for a nomination or suggestion for Chair and Vice Chair. *Al Fjerstad nominated Judy Diehl as Chair. Judy Siggerud seconded and stated nominations cease. Motion carried. Judy Siggerud nominated Jody Norstegard as Vice Chair. Ross Tieggs and Al Fjerstad seconded. Motion carried.*

## **REPORTS:**

### **Updates from ECN**

Dustin Leslie said he has the county plans and WERM updates. For the county plans he has received 75% of the state. He has finished the digital copies. Only Wilkin and Wright are left for Central. WERM is almost ready to go live. They are taking it down today to remove the test data from the application. WERM will go live next Thursday the 19<sup>th</sup>. Your regional points of contacts are Joe Zunker and Judy Diehl for any issues with WERM. ECN is working on a PowerPoint video with voice for how to use WERM. They did come up with a draft for regional standards and they are in the process of getting approved.

#### 1. Mille Lacs County PSAP

Mille Lacs County has agreed to accept the text messages for our region. Is there any other PSAP interested in receiving texts for themselves or other counties? The reason Mille Lacs County picked is because they are on the Regional Logger. Al Fjerstad has not heard anything back from Verint about logging text messages. Al will be bringing up the question tomorrow at the Logger meeting after the RAC.

### **Statewide NG911 Committee**

Call was on December 21<sup>st</sup>. Rapid SOS is working on developing a clearing house to enable your agency's CPE to receive additional location information on 911 calls. Using GPS in your phone is far better location than triangulation. Clearing house would only be used for the PSAPs. It would go to the RapidSOS and be able to pinpoint a better location with no cost to PSAP. They will be at the spring conference as a vendor and presenter. It is a bridge to NG911 and the PSAP. A person does not need the app on their phone for it to work. It is only for 911 calls. If you have further questions email [rekl@rapidsos.com](mailto:rekl@rapidsos.com). RFP on the firewall went out January 1<sup>st</sup>, and the contract will be assigned within 60 days. ECN will maintain the monthly maintenance cost. Cathy Anderson talked about StatusBoard, the November outage was hardware, and dual naming was removed this month. RFP was awarded to Century Link and West for text to 911 for a three year contract with one-year extension. State Patrol is willing to take text messages for regions without PSAPs ready. There was a long discussion about the 911 outage in the Twin Cities.

### **Statewide NG911 GIS Subcommittee**

Did not meet last month, will meet at 2 p.m. this afternoon.

## **COMMUNICATIONS AND INCIDENTS**

See General Discussion below.

### **GENERAL DISCUSSION**

- a. WERM Rollout Update  
See Updates from ECN.

## **GENERAL DISCUSSION (Continued)**

### b. Minimum Training Best Practices Guide Review

Chair Judy Diehl asked if anyone has shared this with their sheriff or others in their PSAPs. Al Fjerstad said he forwarded it to his sheriff. Judy Siggerud thinks IS 800 should be in the Emergency Management section on page #5 since Incident Dispatcher training from California also has the 800. The 800 is online training. *Judy Siggerud made a motion to add IS 800 to the Minimum Training Best Practices Guide. Grant County seconded, motion carried.* Al said he thinks it is a great document. It is a best practice guide. It should go to the O&O/Users first to review as an action item and then move it to the RAC. *Ross Tiegs made a motion to move the Minimum Training Best Practices Guide to the O&O. Al Fjerstad seconded, motion carried.*

### c. Regional Coordinator – Scope of Services Review

COSC = City of St. Cloud. Every one of our committees has to go through and approve these Scope of Services. This is all the services that were detailed in the RFP for what we will be doing for our region. Judy Siggerud asked when we had the ESB meeting at the Summit did they actually approve for the City of St. Cloud? Yes. There was discussion from City of St. Cloud and Stearns County to flush out what the proposal was. This should have already been approved. Rick Juth said this was to provide the committees with what their expectations should be as it relates to each of their committees; the ESB was more interested in the dollar amount than the defined list of services. This has gone through some redefining since the approval. Al Fjerstad said to make a note in the minutes that NG911 is good with the way it reads and we are satisfied with what it has for Next Gen 911. Judy Siggerud noted the only thing that pertains to us is the text portion of it. Chair Judy Diehl replied having St. Cloud there to help us navigate those waters would be good.

## **REPORTS: (Continued)**

### Updates from ECN (Continued)

Rick Juth noted that Dan Craigie is a new employee at ECN. When your PSAP is ready to have the firewalls installed, he will make sure that things are being done right. This will be an accelerated program to get the firewalls installed. Do we need a firewall for the IP that we have now, or if we go to a SIP connection? Dana Wahlberg joined the call telling the group that she had a 9:30 a.m. conference call. Dana responded only when you migrate to the SIP environment do you need to have the SIP firewalls.

Dana Wahlberg went on to say that Dan is working on the RFP for firewalls. The RFP is with Mn.IT reviewing it right now. The hope is to have it out for response before the end of the month to allow vendors 30-days to respond. Dan, Mission Critical Partners (MCP) and Mn.IT have indicated that in the firewall world for security this is a routine RFP. This is not expected to be a huge challenge. Once we have awarded, it is an ambitious goal, but Dana said she thinks we will make the timeframe with Dan Craigie. The state has been awarded a grant specific to cyber security for purchase, configuration and installation. There will not be any one-time costs associated for any of the PSAPs. The grant is just good for 2017. Director Jackie Mines said we can apply and receive another grant for next year. We have 30-32 PSAPs that have migrated to the direct SIP. We will probably only be able to accomplish a dozen more this year. The goal is to get them into 48 PSAPs. Next week at the Next Gen Advisory Committee meeting we will have all staff on hand to give a report on their initiatives. Dan will be there to give an update on the status of the firewalls. For this group, you are certainly welcome to attend as a guest. Al Fjerstad asked if the grant money is for the firewall or direct SIP? Dana responded it is for the firewall.

## **REPORTS: (Continued)**

### **Updates from ECN (Continued)**

Dana said it is that time of year that the e-911 audits spreadsheets will be sent out to show how each PSAP spent their e-911 funds for the year. Kelli Peters is our newest MA2 is working with Dave Denton. Dana said she is happy with their team. One of Kelli's first projects will be the e-911 audit. She will be presenting at the Regional Leadership Group meeting on Monday, January 30<sup>th</sup>. Kelli is going to start working on app research; working with the APCO website dedicated to list all the apps coming out. We are asking agencies interested in adopting apps to consider more than what their own needs are. Eventually they will be utilized on a much larger scale. All of these technologies are converging together; FirstNet convergence with Next Gen 911. We have to be cognizant of what we are purchasing for ourselves that it will serve something bigger than ourselves. Kelli is working on her doctorate and she has knowledge in research. We hope WERM is going live next week. Next week our text to 911 project coordinator for Mission Critical Partners (MCP) is going to be on site. For the last month she has been working with Dana to collect specifications between Viper, Vesta and Airbus. Dana has been working with West trying to disclose what capabilities exist today as far as transfers. Dustin has been pulling together information for experience in other states, types of calls, problems if any with prank calls, etc. Dana stated know we are continuing to move ahead as quickly as we can on these initiatives. Dana will send a brief bio on all of our folks, so you know who to contact.

Dana Wahlberg said that Al Fjerstad from Mille Lacs County has the updates on text to 911. Information was sent to Century Link, 911 plan change letter to be identified as the regional PSAP for the Central Region. We only have formal confirmation from two regions on who those PSAPs are going to be. For the Metro it will be CSH1 which includes MECC, Hennepin County and Edina. We have challenges for those with Airbus and for them to have funding to do the upgrades they need. You are welcome to attend the Next Gen Advisory meeting next week, there will be more detail on all of the reports from all of those working on their projects. There will be good information on Red River Regional text to 911 who went live in September with a soft launch.

### **GENERAL DISCUSSION (Continued)**

#### d. Website Workgroup

Chair Judy Diehl asked if there was anyone on our committee who would be interested in helping with the website? Shari Gieseke said she submitted the forms and photos for the January 6<sup>th</sup> deadline. The next step is the design of the website if anyone is interested.

#### e. NG911 Committee Attendance 2016

We had two meetings where we did not have a quorum. Otter Tail County has Charter gleaning through their data to find prefixes going to Wisconsin. Morrison County said they had Phase 1 not going to Phase 2 and they are tracking this. Mille Lacs County said that Verizon, AT&T and Sprint have been doing a lot of test calls. They come up as Phase 1 and ask them to rebid. The test calls they do rebid within several seconds go to Phase 2. For Morrison County, the carriers were AT&T and Verizon that they have been struggling with.

### **UPCOMING MEETINGS**

- a. February 9 – 10:00 a.m. Conference Call
- b. March 9 – 10:00 a.m. Conference Call

### **ADJORNMENT:**

*Mille County made a motion to adjourn the meeting. Morrison County seconded, and the motion was carried unanimously at 10:59 a.m.*

Minutes by Shari Gieseke.