



CENTRAL MINNESOTA REGIONAL RADIO BOARD
FINANCE (320) 255 - 7208
FAX (320) 255 - 7297

MEMORANDUM

To: CMESB Members

From: Micah Myers, RAC Chair

Subject: 2017 Minnesota Public Safety Communications Conference

Date: March 30, 2017

Registration and information regarding the 2017 Minnesota Public Safety Communications Conference can be found at the following link: [Minnesota Public Safety Communications Conference](#)

The region will be reimbursing two (2) meals, two (2) nights of hotel stay (Reservation information below) at the rate of \$102.26, the \$125.00 conference registration fee, for the two (2) ESB members and four (4) agency representatives, and mileage for those agencies that do not currently receive mileage reimbursement.

Please notify Shari Gieseke by April 17th on the number of conference attendees your agency plans on sending to the conference. The Board approved to open the number of attendees an agency can send to the conference. Any of the unused registrations will be made available to CMNESB members that would like to send more than six (6) participants to the conference.

The reimbursement forms will be distributed via email and needs to be returned to Shari Gieseke at the City of St. Cloud by May 19th. Mail: 400 Second Street S, St. Cloud MN 56301 or Shari.Gieseke@ci.stcloud.mn.us

Best Western Kelly Inn
100 Fourth Avenue South
Saint Cloud, MN 56301
320.253.0606

<http://www.bestwesternstcloud.com>

Conference room blocks available Saturday, April 29, through Wednesday, May 3, 2017.

Rate: \$91 (\$102.26 tax inclusive) single/\$101 (\$113.50 tax inclusive) double

Deadline for reduced rate: April 19, 2017.

Make reservations by calling the hotel directly at 320.253.0606

– mention Public Safety Interoperable Conference room block

Make reservations online at

<http://book.bestwestern.com/bestwestern/groupSearch.do?groupId=R37PI1D5>

Remember to keep all of your detailed receipts to submit for reimbursement, any food purchases need to have a detailed receipt of the order, not just the credit card receipt. **If the proper receipts are not submitted they will not be reimbursed.**

Thank you!