



**CENTRAL MINNESOTA REGIONAL RADIO BOARD**  
FINANCE (320) 255 - 7208  
FAX (320) 255 - 7297

## MEMORANDUM

To: CMESB Members  
From: Micah Myers, RAC Chair  
Subject: 2012 Interop Conference  
Date: March 1, 2012

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Registration and information regarding the 2012 Interop Conference can be found at [www.togpartners.com/interop](http://www.togpartners.com/interop)

Workshops 1 and 2 have limited spots (Train the Trainer Refresher and CPS) so be sure to sign up early!

The reimbursement form will be distributed via email and needs to be returned to Jackie Kraus at the City of St. Cloud by May 4<sup>th</sup>. Mail: 400 Second Street S, St. Cloud MN 56301 or [jackie.kraus@ci.stcloud.mn.us](mailto:jackie.kraus@ci.stcloud.mn.us)

The region will be reimbursing one (1) meal, two (2) nights of hotel stay at the rate of \$87.00, the \$50.00 conference registration fee, for the two (2) RRB members and four (4) agency representatives, and mileage for those agencies that do not currently receive mileage reimbursement.

Remember to keep all of your detailed receipts to submit for reimbursement, any food purchases need to have a detailed receipt of the order, not just the credit card receipt. **If the proper receipts are not submitted they will not be reimbursed.**

Thank you!